NHWPCA May 10, 2011 BOD Meeting Minutes

Attendees: Gerry Curran, Dave Lovely, David Mercier, Nancy Lesieur, Kristin Noel, John Adie, Sean Greig, Peter Goodwin (via phone), Joe Laliberte, Kevin MacLean

Guests: None.

The Meeting was held at the Local Government Center in Concord and started at 9:10 a.m.

Comments on the March 18, 2011 Minutes: None.

The minutes from the last meeting were accepted by the BOD.

Trade Fair 2011

Dave Lovely said attendance was down a little. The Association made out OK money-wise. 134 attended. Made between $8,000 to $9,000. There was some discussion on other venues to keep things fresh. As this is biggest money maker for the Association, the Margate makes sense as it is an inexpensive venue. Thoughts to make things better are: 1) go back to two technical sessions, 2) maybe require operators to get stamps from so many vendors for raffle, and 3) have exit polls for vendors and operators for second raffle.

Poster Contest:

Things went well at the Trade Fair. Commissioner Burack did a great job presenting awards to Poster Contest winners. Since the Trade Fair, each student that entered (as well as their teacher) has been sent a letter and a certificate from Geri. (This is new this year)

Geri has contacted the Governor’s office to request a date and time for the Clean Water Week Proclamation signing. Clean Water Week is June 5-11. Proclamation signing will be on June 2 at 3:30 p.m. at the Governor’s Office.
Scholarship

Winner was Fred McNeil’s son. John Adie will send information to Dave and Geri for e-News and website.

2011 Legislative Breakfast

Legislative Breakfast went well. Feedback was that is was too long again. Next year try to go with shorter technical presentation and longer question and answer session. Be prepared with several starter questions to prevent pause. Next year try to get specific on problems to be addressed and why money should come to wastewater treatment. General consensus was to standardize presentations and have them short and focused. Cost was about $1,700 less NEWEA contribution of $650.

Summer Outing

Mike Theriault of Underwood Engineers has volunteered to replace Rick Seymour as chair of the Activities Committee. The committee met for the outing on April 21st. They decided to go with a Surf and Turf (Lobster and Steak) menu and have a Red White and Blue Patriotic Theme. 300 Brochures were mailed out to members last week. Ticket price is $25 for members, $30 for non-members. 10C Sponsor letters soliciting $100 donations were mailed out last week. The Tilton Diner and the Portsmouth Chowder Co. have both donated chowders for the event. Wright Pierce has donated Ice Cream. The Gilford PD has been booked for the event. Steve Goodwin of Durham will be the DJ. Taylor Rental will be providing the tent, tables, etc... as usual.

Items Needed:

1. They need the NHWPCA to renew their insurances which Nancy said would occur at the beginning of June. Once they are renewed a copy should be forwarded to Ellacoya.
2. They are still looking for someone to bring horseshoes.
3. Brochure to be posted by Dave (E-news), Steve (Collector), and Geri (Website)

Mike Theriault is also writing a Collector article thanking Rick Seymour for his many years of service to the Association as the Activities Committee Chair. Steve indicated that it'll need to be finalized by May 25th.

There was a fair amount of discussion regarding the recent loss of the Chair for this Committee and if the need exists to put a Director in charge of this event. Decision was made to invite Mike Theriault to August B.O.D. meeting to identify assistance needed from Board. Dave to ask Mike Theriault to meet with Linda first to understand all the needs. There was also discussion regarding changing the committee name to Summer Outing Committee but no decision made yet.
A request has been made to add an activity to the Summer Outing to allow CEUs to be earned. One suggestion was to have a Mini Ops Challenge Activity. No action taken at this time.

Nancy asked if Dave will put ad in e-News for new members for Activities Committee.

**Wild NH Day**

Kristin, Gerry, and Todd G. from Newmarket manned the booth. The event went well. Good day; crowded. Fishing poles were big hit, as usual. Suggestion was made to generate cards/magnets for Association with website address to hand out next year.

**NEWEA Awards**

Peloquin, Hatfield, Quarter of a Century, Operator of the Year: Dave to ask Geri to put applications on Association site. Dave to solicit nominations from membership via e-News. A motion was made by Gerry to vote later in year at Winter Meeting for Nominations Committee to be responsible for coordinating Awards nominations in addition to nominating new board members. Seconded by Joe. Vote was unanimous.

**Operator Exchange/Fall Meeting**

John handling details of Fall Meeting. All set for Allenstown and the Red Blazer. John to book for either September 16 or 23. John to coordinate the Operator Exchange this year. Mike S. and Ray V. will likely help John out. Maybe visit Dover, Nashua, Concord. Dave and Geri to solicit NH operator for Operator Exchange in e-News and on website. A request was made for John to generate a task list for future use.

**Winter Meeting**

Kristin is working on. Will definitely be in Hooksett. Kristin looking at Puritan Back Room. No date set yet; shooting for December 8. Plan on 100 to 150; typically 130.

**COMMITTEE REPORTS:**

**Activities: Nancy L.**

See Summer Outing.
Communications: Kristin N.

See Poster Contest.

Education: Kevin M.

No report.

Legislative: John A.

See Legislative Breakfast.

Membership: Dave L.

No report.

Newsletter: Nancy L.

Articles due 5/23. Print date 6/10. DES has asked that address be changed from DES to Londonderry. Sean motioned to move. Seconded by Gerry. Vote was unanimous to change address.

Safety: Gerry C.

No report.

Scholarship: John A.

See Scholarship.

Ops Challenge: Sean G.

Sean said that a full team now exists. The cost for the NEWEA meeting is too high this year; losing some judges. A request should go to Ray V. to bring this concern to NEWEA for the future. Sean expects that team will raise adequate funds.

NEW/OFFER BUSINESS:

- POTY Award
  In past, this has been pushed by the President. President has called around to solicit applications. Dave to ask Wes to send application to WWTFs. Dave to put application in e-News and Geri to put on website. Dave to update application. John to be point person for applications.

- Dave M. and Joel need copies of the Association bylaws.
• Geri to check link for latest e-News has 2010 date on it. Please remove date. Also delete Concord job position that has been filled.

• LGC asked if we want to present at LGC Trade Fair. Tabled until June 7.

• NHPW Memorial. Peter is following this. May be request for donation from NHWPCA.

• Manager Boot Camp. It is going well. Applications need to go out soon for next year. Mary Jane said DES may have a funding issue for next year. Kristin to ask Mary Jane what money may be needed from NHWPCA next year.

• Golf Tournament. Fred has taken care of again and things are all set.

• Concord Permit. NHWPCA letter went out in support.

• A suggestion has been made to form a committee to watch permits and help Board weigh in on draft permits on behalf of Association. Decision was made to table for now. Gerry will invite Sean Greig and other potential committee members to the June Board meeting to present a Mission Statement for the proposed Committee for consideration by the board.

• Dave and Geri to post “Board Position Letters” on e-News and website.

• LGC has requested our non-profit status. Nancy to pull together our response.

Meeting adjourned at 12:35 p.m.

Next meeting to be held on June 7, 2011 at 9:00 a.m. at the Local Government Center in Concord. No Board meeting in July.
NHWPCA Director's Meeting
May 10, 2011 - LGC Concord 9:00 am -- 11:00 pm
Memorial Room

Agenda

➤ Accept minutes from 3/11 meeting

➤ Current Business:
   re/2011-Budget:
   • Trade Fair, April 5, 2011 - Recap
   • Poster Contest Status -- Gov. Proc.
   • Scholarship
   • Legislative Breakfast, April 20, 2011 - Recap
   • Summer Outing Update
   • Wild NH Day - Recap
   • Awards
   • Operator Exchange/Fall Meeting

➤ Committee Reports:
   • Activities-Nancy Lesieur
   • Communications-Kristen Noel
   • Education-Kevin Maclean
   • Legislative & Regulatory Affairs-John Aide
   • Membership-Dave Lovely
   • Newsletter-Nancy Lesieur
   • Safety-Gerry Curran
   • Scholarship-John Aide
   • Ops Challenge...

➤ New/Other Business
   • NHPW Memorial
   • Manager Boot Camp
   • POTY

➤ Schedule next meetings:
  • June 7, 2011?