NHWPCA March 14, 2013 BOD Meeting Minutes

Attendees: David Mercier, Kristin Noel, Peter Goodwin, Andrea Martel, Tim Vadney, John Adie, Nancy Lesieur, Kevin MacLean, Kurt Robichaud, Sean Greig

Guests: None.

The Meeting was held at the Hall Street WWTF in Concord and started at 9:40 a.m.

Comments on the February 15, 2013 Minutes: Tim made a motion to approve minutes, seconded by John. Vote was unanimous to accept.

2013 Legislative Breakfast Recap

Gift Card Winner – Maggie Finn (NEBRA).

Breakfast was very successful (97 people signed up; 90 people attended). Dry run was done via conference call and went very well and seemed to help.

John suggested BOD give NEBRA recognition for all their efforts.

Possible idea for future breakfasts: incorporate with Green Eggs and NH Conservation.

Trade Fair

More vendors have signed up this year (new ones as well). Everything is in place (room and food all set).

Vicki will do awards; Andrea will get raffle items.
Budget

Sean discussed creating an event summary (see handout). Tim made a motion to finalize spreadsheet, have Linda review it, and use it moving forward with each person responsible for event/committee. Motion seconded by Peter. Passed, unanimous. Peter to ask Linda to send checklist for each event.

Poster Contest

The ComCom received 29 posters. On Friday, the 29 posters were narrowed down to 14 finalists. Board has been requested to select the 6 winners today, 3/14.

Geri C needs to know the 6 winners as soon as possible, so she can begin to contact them so they can make arrangements to attend the awards luncheon at the Trade Fair in April.

Board voted today and chose top three from each age group. John will inform Geri of selections.

NEWEA Awards Nominations

Tim will contact Fred to ask for nominations list and any candidates currently being considered. Critical awards are Operator of the Year, Peloquin, others???

Wild NH Day

Date is April 20. Andrea, John and Tim plan to attend. An employee from Allenstown WWTF is also willing to help.

Look at getting a new updated booth. Need updated information. Tabled for now; Peter will look up pricing.

Discussed possible Association name change.

Fall Meeting

Farmington and Bristol are being considered as locations for meeting.

Winter Meeting

Nashua and Peterborough are being considered as locations for meeting.

COMMITTEE REPORTS:

Activities: Nancy

Summer Meeting planning is in the works.
Communications: Kristin

See Poster Contest. Todd sent invoice for website work. Transition has been completed. Have Dave M. talk with Todd.

Kristin made motion to allow Webmaster full authority to change website theme. Motion seconded by Tim. After discussion, Peter amended motion to require Webmaster to ask President’s permission each time before proceeding. Amended motion seconded by John. Vote on amended motion was unanimous.

Education: Andrea

Andrea said all spring courses are established and notices have been sent out. Response so far has been good.

Legislative: Peter

NEWEA Congressional Breakfast in Washington is March 19/20. Dave Cedarholm will be speaking on behalf of NH. NEIWPC is working to create a Northeast Caucus for water/sewer issues (see attached).

Membership: John

No report.

Newsletter: Kurt.


Permit: Peter

Meeting tomorrow.

Safety: John

Met recently. Trying to come up with ideas for class at Franklin Training Center.

Scholarship: Tim

Applications are in. Committee to decide on $1,000 scholarship recipient shortly. In December 2012/January 2013 need to better inform membership of second $1,000 in scholarship money available to subsidize/pay for operator training classes.
Ops Challenge: Tim

No report.

State Director’s Report: Fred

Peter attended NEWEA planning meeting last week. This year’s topics were Operator Training and Leadership Development.

NEW/OTHER BUSINESS:

- Corporate Sponsorship. Dave Mercier handed out the draft that Joe Laliberte put together in 2011 for discussion at March 2013 meeting. Tabled.
- POTY Award. How can we better promote this? All BOD members to push for applicants.
- GSRW wants to trade booths with us for our Trade Fairs again this year. Kevin will attend GSRW fair for NHWPCA this year and Vinnie Melendez will attend Trade Fair.
- Peter suggested that we start keeping a separate running log of all motions that are made and voted on that would then be distributed to Board members at least once a year. Board agreed, Dave M. has started (see attached).
- John and Geri attended NHSTA Conference. John said we did not “fit in” and does not recommend continued attendance. Does recommend continuing to promote Stockholm prize but by different means.
- George Carlson asked for sponsors for IPP Conference.
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Meeting adjourned at 11:45 a.m.

Next meeting to be held on Friday, April 19, 2013 at 9:00 a.m. at Hall Street WWTF, Concord.
<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>Brief Description of Motion</th>
<th>BOD Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 13, 2012</td>
<td>TRADE FAIR: Peter made a motion to spend $90 per WWV Boot Camp student for gift, frame, and lunch admission at Trade Fair with NHWPCA logo on bag; seconded by John.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>January 13, 2012</td>
<td>TRADE FAIR: Mary Jane brought up that Chuck Conway of NEJWWPC is retiring. Would like Harry to present plaque to Chuck that day. Peter motioned to give Chuck a free ticket; seconded by John.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>January 13, 2012</td>
<td>OTHER: Tim made motion to take $5,000 out of Association’s $30,000 CD to put in account to improve cash flow; seconded by Kristin.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>February 8, 2012</td>
<td>TRADE FAIR: Dave Lovely also made a motion to raise the admission to the trade fair by $5.00 to $35.00 and this was seconded by John Adie.</td>
<td>Vote was unanimous to accept. All felt that with the increase in the number of technical sessions that membership was getting an increased benefit.</td>
</tr>
<tr>
<td>February 8, 2012</td>
<td>BUDGET: Projected revenues for 2011 were set at $54,000 but the actual revenues were 67,035.59. Our expenses exceeded our revenues by only $1,182. Not a bad year. As discussed under NEWEA $500 will be taken from Scholarship for Stockholm Jr. Water Prize. And an increase of $300 for the website was also added. Peter motioned for the BOD to accept the two changes to the budget and to approve the remainder of the budget as is at $71,600 which was seconded by Tim Vadney.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>March 9, 2012</td>
<td>WEBSITE: John made motion to enter into contract with WSI to convert website to WordPress for one time fee of $850 plus $25 more per year to maintain security of site. Seconded by Tim. Board will go on-line and review templates and vote for favorite. Dave M. to resend e-mail with links to templates.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>March 9, 2012</td>
<td>NEWEA AWARDS: Ray V. needs nominations by April 30th but he is trying to get it done by April 1st. Ray formally submitted a nomination package for Fred McNeil for the Peloquin Award to the Board. Tim motioned for Fred to be nominee. Seconded by Kristen.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>March 9, 2012</td>
<td>OTHER: Don Chesebrough recently passed. Dave L. made a motion to donate to his memorial on behalf of the Association, $75 to each of two funds. Kristin seconded.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>April 6, 2012</td>
<td>OPS CHALLENGE: April 20th is Ops Challenge Training Day at Franklin Training Center. Peter made motion to spend $100 for pipe for Ops Challenge. Seconded by Nancy.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>May 11, 2012</td>
<td>FALL MEETING: Gerry has set up tour at Plymouth WWTF. Date is September 21. See attached meal selections for lunch at Common Man. Peter motioned for lunch to be at Common Man at $35.00/person. Seconded by Nancy.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>May 11, 2012</td>
<td>OPERATOR EXCHANGE: There was no response back from membership to eBulletin requesting candidates. Ray McNeil from Dover has expressed interest to Ray Vermette. Peter motioned for Ray McNeil to be candidate, seconded by Kristin.</td>
<td>Vote was unanimous.</td>
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<td>June 1, 2012</td>
<td>WINTER MEETING: John/Ray said we are right on budget with 125 people. Could cut cost a little if dessert is dropped. Plan is to tour Dover plant from 8:30 to 11:00. Multiple tours set up at Redhook. Arrive 11:00; Lunch 12:00; 1:00 Presentation; Tour 2:00; and Tour 3:00. Tim made a motion which was seconded by Andrea for John/Ray to proceed to lock in with Redhook.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>September 14, 2012</td>
<td>OTHER: Nancy’s laptop is having problems. John motioned to buy Nancy a new laptop and latest version of Quicken for the Treasurer’s position. Seconded by Andrea.</td>
<td>Vote was unanimous.</td>
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<tr>
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<td>BRIEF DESCRIPTION OF MOTION</td>
<td>BOD VOTE</td>
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<td>October 19, 2012</td>
<td>EDUCATION: Each year we talk to NH State Teachers Association to promote Stolzhom Prize. NH has an applicant this year. Event is this Sunday and Monday, October 21 &amp; 22. We usually have a booth. Peter made a motion to spend $75 to register and have booth. Motion seconded by Kristin. John and Geri C. to man booth.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>November 16, 2012</td>
<td>2013 LEGISLATIVE BREAKFAST: John motioned that the Board authorize $400.00 for the purchase of buttons/pins for the Breakfast. Seconded by Kristin. Four articles in Town and City Magazine can be seen on LGC’s website. Geri to add link to this on NHWPCA website.</td>
<td>Vote was unanimous.</td>
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<td>November 16, 2012</td>
<td>EDUCATION: Ray Gordon said next meeting will be in December. Greg Kidd will be doing all the training again. Committee has 12 applications for Management Training School. May get one more. Only six of the candidates are NHWPCA members. Ray thinks only 2 or 3 will apply for a scholarship. Board agrees candidate must be a member to get scholarship. Kristin made motion to give one year free membership to candidates after program begins. Seconded by Nancy.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>January 18, 2013</td>
<td>2013 LEGISLATIVE BREAKFAST: Big push is for people to reach out to their legislators. Kristin wants people to make phone calls and write emails. Legislative Affairs Committee asked if Board would consider prizes for member who contacts most legislators and who has most attend. John motioned that Board establish the two $50.00 prizes, seconded by Nancy.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>January 18, 2013</td>
<td>INDUSTRIAL CERTIFICATION: Mike Butler and Ken Kessler summarized goal and potential schedule for establishing industrial certifications (could be as much as 7 years). A request has been made that if NHWPCA supports this idea, that Board write a letter stating that. A draft letter is out and is currently under review (see attached). John motioned that Board accept the draft letter. Dave Lovely seconded.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>January 18, 2013</td>
<td>WASTEWATER MANAGEMENT SCHOOL: Ray Gordon said that they are getting an EPA grant to help pay for some of the speakers at the classes and books are all paid for already. Money being requested for 14 students from the Association will be up to $5,000 but after grants and other income, the net result should be a surplus of about $1,700 back to the Association (see attached estimated budget). Nancy made motion to spend up to $5,000 for WMS. Seconded by Kevin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>January 18, 2013</td>
<td>OTHER: Andrea made a motion to buy pizza for Concord WWTF next month for hosting meetings. Seconded by Nancy.</td>
<td>Vote was unanimous.</td>
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<td>January 18, 2013</td>
<td>OTHER: NHSTA Conference. Association sponsors a booth. Dave Mercier made a motion to split fee with NEWEA. Seconded by John.</td>
<td>Vote was unanimous.</td>
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<td>February 15, 2013</td>
<td>BUDGET: Nancy provided a draft 2013 Budget for review and discussion. The Board thoroughly reviewed the proposed revenue and expenses and made adjustments. Tim made a motion to approve the amended budget (see attached). Motion seconded by Peter.</td>
<td>Vote was unanimous.</td>
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<td>February 15, 2013</td>
<td>WEBSITE: Board discussed web hosting. We have been unhappy with WSI. Contract will run out with WSI in October 2013. Motion was made by Peter to pursue a transition towards a different web hosting group such as Yahoo. Motion seconded by Tim.</td>
<td>Vote was unanimous.</td>
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N:\g drive concord\Users\D JM\ComCom\Directors Minutes\Directors Record of Motions\Record of BOD Motions Starting JAN 2012
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New Hampshire Water Pollution Control Association
PO Box 1382
Londonderry, New Hampshire

NHWPCA Director’s Meeting
Thursday: March 14th, 2013
Location: Concord WWTP
Time: 9:30 a.m.

Agenda

➤ Current Business:
  - 2013 Legislative Breakfast Recap
  - LB Gift Card Winner – Maggie Finn (NEBRA)
  - Trade Fair – Raffle prizes
  - Sean Greig-Budget
  - Poster Contest
  - NEWEA Award Nominations
  - Wild NH Day April 20th
  - Fall Meeting
  - Winter Meeting

➤ Committee Reports:
  - Activities-Nancy Lesieur
  - Communications-Kristin Noel
  - Education-Andrea Martel
  - Legislative & Regulatory Affairs-Peter Goodwin
  - Membership-John Adie
  - Newsletter-Kurt Robichaud
  - Permit-Peter Goodwin
  - Safety- John Adie
  - Scholarship-Tim Vadney
  - Ops Challenge- Tim Vadney

➤ Next Board meeting at 9:00 on April 19th, 2013 Concord WWTP
## NHWPCA Event Summary

**Fall Meeting 9/22/12**

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
<th>Rvenues</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative</td>
<td>300</td>
<td>Registrations  (100)</td>
<td>3500</td>
</tr>
<tr>
<td>Printing</td>
<td>200</td>
<td>Sponsors</td>
<td></td>
</tr>
<tr>
<td>Mailing</td>
<td>200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Room</td>
<td>700</td>
<td>Jim' Eng.</td>
<td>200</td>
</tr>
<tr>
<td>Meal</td>
<td>2500</td>
<td>Joe' Seals</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bob's Pumps</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Raffle</td>
<td>300</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3900</strong></td>
<td><strong>Total</strong></td>
<td><strong>4400</strong></td>
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</tbody>
</table>

**Profit**: 500

**Notes:**

There was 105 registrations and 97 attended. There are 5 unpaid registrations.
Representative Chellie Pingree  
U.S. House of Representatives  
1318 Longworth House Office Building  
Washington, D.C. 20515

Re: Please join the Northeast Water, Air and Waste Management Caucus

Dear Representative Pingree:

On behalf of the New England Interstate Water Pollution Control Commission (NEIWPCC), we urge you to join your colleagues and participate in the Northeast Water, Air, and Waste Management Caucus formed last Congress by U.S. Representatives Michael Capuano (D - MA 7th District) and Richard Hanna (R - NY 22nd District). As established, this Caucus consists of the congressional delegation from New England and New York to provide a strong, bipartisan forum to discuss water, air and waste management issues that are common and, in some cases, unique to the northeastern states. Current members in the Northeast include: Michael Grimm (R – NY 11th District), James McGovern (D – MA 2nd District), Stephen Lynch (D – MA 8th District), Jerrold Nadler (D – NY 10th District), Edward Markey (D – MA 5th District), William Keating (D – MA 9th District), and Carol Shea-Porter (D – NH 1st District), in addition to Representatives Capuano and Hanna (co-chairs).

NEIWPCC is a not-for-profit 501(c)(3) organization established through an Act of the U.S. Congress in 1947. We serve and assist the New England states and New York by providing coordination, training, outreach and education, research, and overall leadership in the management and protection of water quality in the northeast region. We are leaders in forming strong bonds between the New England and New York State environmental agencies and remain unique in our ability to bring diverse interest groups together, create forums, and educate with innovative, multi-faceted events and resources. With 66 years of experience coordinating water quality and water resource protection efforts, we have seen firsthand the need for the Northeast Water, Air, and Waste Management Caucus established by Representatives Capuano and Hanna.

As the New England states and New York have a combined gross domestic product of over $1.7 trillion, it is imperative that the Northeast states have access to the healthy, clean and abundant air and water resources that thriving economies require. By joining the Northeast Water, Air, and Waste Management Caucus, you can assist in assuring these resources are available to the Northeasters who rely upon them for clean air, drinking water, recreation, commerce, and agriculture.

Consider the fact that our wastewater infrastructure—our water collection, storage, and treatment
facilities—is vital to the prosperity of our communities. High-quality wastewater systems are essential to the environment, economy, public health, safety, and overall quality of life in the Northeast. Yet, in the most recent American Society Civil Engineers’ Infrastructure Report Card, America’s wastewater infrastructure receives a D-. Further, the wastewater industry was designated in 2003 as a critical infrastructure and key resources sector by Homeland Security Presidential Directive 7 and this designation clearly confirmed that the wastewater industry is critical to the quality of life in the United States as we know it.

In 2005, Hurricane Katrina compromised more than 200 wastewater treatment facilities. In New England, catastrophic storms in recent years have had significant negative impacts on wastewater operations and the safety of staff, including the loss of two water quality professionals’ lives in Vermont during Tropical Storm Irene, August 2011. Further examples include ice storms, the Rhode Island floods in 2010, the Vermont floods in 2011, extended power outages in Connecticut due to Tropical Storm Irene, the October 2011 snow storm, and the devastation of the historic Hurricane Sandy. We must start considering how these extreme weather events impact our livelihood.

Moreover, our infrastructure is aging and failing rapidly as evidenced by 240,000 water main breaks per year and up to 75,000 sanitary sewer overflows per year in the United States (that are not due to a catastrophe) resulting in the discharge of 3 - 10 billion gallons of untreated wastewater. Broken water and sewer mains, sewage overflows, and other related issues cause significant losses and damages as well as environmental standards violations. This negative situation will not improve without significant consideration of our wastewater infrastructure.

In 2008, the American Society of Civil Engineers examined the drinking water and wastewater infrastructure needs, estimating required investments over the next 20 year: $2.6 billion in Connecticut; $851 million in Maine; $3.16 billion in Massachusetts; $570 million in New Hampshire; $21.82 billion in New York; $1.16 billion in Rhode Island; and $167 million in Vermont. Combined, our member states have a documented need of over $30 billion for wastewater infrastructure. Bridging this gap, meeting our future energy demands and continuing to meet the goals of the Clean Water Act will be strengthened by your participation in the Northeast Water, Air, and Waste Management Caucus.

For additional information about the need for the Northeast Water, Air, and Waste Management Caucus or to join, please contact Mr. Capuanos’s staff member Steven Carlson at 202-225-5111 or Mr. Hanna’s staff member Adam J. Hepburn at 202-225-3665. Also, please do not hesitate to call me at 978/323-7929 x. 523 if you have any questions or I may be of service. Thank you very much for considering NEIWPC’s request to join the Northeast Water, Air, and Waste Management Caucus.

With warmest regards,

Ronald F. Poltak
Executive Director