NHPCA January 10, 2014 BOD Meeting
Minutes

Attendees: John Adie, Kristin Noel, Nancy Lesieur, Peter Goodwin, Kurt Robichaud, Andrea Martel, Kevin MacLean, David Mercier, Ken Conaty, Linda Gaudette

Guests:

The Meeting was held at the Hall Street WWTF in Concord and started at 9:19 a.m.

Comments on the November 8, 2013 Minutes: Kristin made a motion to approve minutes, seconded by Andrea. Vote was unanimous to accept.

Budget
Will be the topic of the February meeting. Dave M. will collect and send out copies of all 2013 event cost summary sheets to Board.

Trade Fair
Trade Fair is set for 4/10/14 at the Executive Court in Manchester. Deposit has been made. Linda will send draft flyers for the event to Peter to finalize. Peter and John are visiting the site today to check room/layout. Someone needs to be at the Executive Court at 3:00 PM on 4/9/14 to help vendors get booths/tables. Need presenters for technical sessions.

Legislative Breakfast
Linda is working to get letters in Legislators’ mailboxes during the first week in February. Committee met in December. Sponsorships from other representative organizations have been requested at $250 each; should get 5 or 6. Event will be March 5th at the Holiday Inn. Fred will MC. Speakers are Dave Bernier, John Boisvert, Tom Burack, or Vicky Quirum. Fred is still looking at joining up with Green Eggs and Ham meeting/breakfast.
Wild NH Day
April 19, 2014. Need volunteers. Kristin, Andrea and John volunteered. Peter may also attend.

Summer Meeting
June 13, 2014. Will be held on the Mount Washington Cruise Ship this year. Mike Theriault is working on details.

Poster Contest
Geri has not received many posters. She is working with Committee to phone past participants to drum up interest and plan is to extend deadline for entries. Dave to email Linda deadline dates. There is still concern recognizing Poster Contest winners at the Trade Fair. This needs to be discussed further. Board discussed the need to form a Task Force to look at all events and what, if any, changes need to be made.

Plaques (Operator of the Year, POTY)
We need a new POTY trophy and a new NEWEA Award plaque. Dave to get pricing from Saymore Trophy.

Association Name Change
Discussion centered on the need to constantly push for reasons to switch name to NHWEA throughout the year to membership. John will start with letter in Collector. Kevin will follow up with support letter. Dave to push in eNews. John to mention at all meetings.

Golf Tournament
Fred has scheduled this for August 7.

Fall Meeting
Kevin is handling. Need to be careful to schedule around other state meetings, NASCAR, etc.

Winter Meeting
Andrea to handle this year.

Website
Site is fully switched over to iPage. Todd put in a lot of time with the switchover. He had to use their Tech Support which was good. May be worth purchasing a support package. Dave to invite Todd to February Board meeting. Todd wants to change theme. Theme should be voted on by ComCom and the Board.
COMMITTEE REPORTS:

Activities: Nancy

2013 Winter Meeting had 151 registered attendees. Profit approx. $2,500.

Communications: Kristin

See Website and Poster Contest.

Education: Andrea

Committee met on Tuesday. Spring Training flyer will be out early February.

Legislative: Peter

Washington Breakfast is April 7-9. Also see Legislative Breakfast.

Membership: John

2013 ended with 334. So far 179 for 2014 (as of January 7).

Newsletter: Kurt.

No report.

Permit: Peter

No symposium this year. Rick Cantu is new chair. Rick/Peter will work to reactivate committee.

Safety: Ken

No report.

Scholarship: Tim

New application was generated in December.

Ops Challenge: Tim

No report.

NEWEA State Director's Report: Fred

Government Affairs Committee trying to fund 104G training program with focus on returning veterans.
Certification: Kevin

Committee meeting on January 24.

NEW/OTHER BUSINESS:

- Consider having Linda request update from Committee chairs a week before each Board meeting.
- Request was made for President to send Webmaster's monthly report out to whole Board.
- Nancy met with CPA to discuss tax return. There are two reports that need to be completed to keep non-profit status.
- Discussed not having Fall Meeting and do a 2-day Winter Meeting. Will discuss further at a later time.
- Regional Fog Workshop will be held on May 6, 2014, at the Radisson Hotel in Chelmsford, MA (see attached email from Ray Gordon).
- Membership: Linda is working on sending out the second renewal reminders by January 31.
- SEDS Program is coming up as a form of water/wastewater funding. They are looking for projects.
- Joint Ski Day with Maine is March 14.

Meeting adjourned at 11:40 a.m. upon motion made by John and seconded by Kevin.

Next meeting to be held on Friday, February 7, 2014 at 9:00 a.m. at the Hall Street WWTF in Concord.
NHWPCA Director’s Meeting
Friday: January 10, 2014
Location: Concord WWTP
Time: 9:00 a.m.

Agenda

➤ Current Business:
  - Education on disposable wipes. (Ray Gordon)
  - Finance Report in February
  - Trade Fair-Summary, Booths
  - Legislative Breakfast Info
  - Wild Game Day – Recap 3 people minimum.
  - Poster Contest
  - Summer Meeting
  - Permit Symposium
  - Golf Tournament
  - Fall Meeting
  - Winter Meeting
  - Website
  - Association name change

➤ Committee & State Director Reports:
  - Activities-Nancy Lesieur
  - Communications-Kristin Noel
  - Education-Andrea Martel
  - Legislative & Regulatory Affairs-Peter Goodwin
  - Membership-John Adie/ Linda Gaudette
  - Newsletter-Kurt Robichaud
  - Permit-Peter Goodwin
  - Safety- John Adie
  - Scholarship-Tim Vadney
  - Ops Challenge- Tim Vadney
  - NEWEA State Director
  - Other Business

➤ Next Board meeting at Concord WWTF, February 7, 2013 @ 09:00.
I am sorry I will not be able to attend the 1/10/2014 BOD meeting. I will be home sick with a cold thanks to my kids. Hopefully one of you will print this and read it to the BOD in my absence.

I do thank you for placing my item on the agenda, and here is my summary.

May 6th will be the regional Wipes and FOG workshop. I thank the BOD for supporting these efforts (NANCY: the check can be sent to Tom Groves at NEIWPC, let me know if you prefer I send it. Make note that it is for the Wipes and FOG event.) as we will be offering a very low cost program that day for about $30-$35 a person including lunch. Not a bad deal if you saw the hotel bill. The EPA has also sponsored the event with a $2,700 grant. We will be flying a couple national experts to the event and it should be a good show with lots of information and some fun. We are working on the agenda now.

A save the date message will be sent out soon to everyone in the region. It will be telling people to save the date for the Radisson Hotel in Chelmsford MA on May 6th 2014. We hope to get 150+ people to attend. I hope some of you will consider attending. registration will be handled by NEIWPC and attendees will earn CEU's.

More details will follow as soon as we get them, and NHWPCA will get credit for sponsoring the event.

Also, plans are a foot to promote the wipes display and get people using it locally in their community. The Fish and Game day on April 19th has 5,00 to 6,000 people attend and we will bring the display to this event.

Thank you all.

-Ray

-----Original Message-----
From: Adie, John [mailto:AdieJ@nashuanh.gov]
Sent: Mon 1/6/2014 8:09 AM
To: 'Andrea Martel'; Ciardelli, Geraldine; 'David Lovely'; 'David Mercier'; 'kconaty@merrimacknh.gov'; 'Kevin MacLean'; 'Kurt Ribichaud'; 'Linda Gaudette'; Lesieur, Nancy; 'Noel, Kristin'; 'Peter Goodwin'; 'Tim Vadney'; 'Fred McNeill'; 'Todd Gianotti'; 'Shelagh Connelly'; Gordon, Ray; Meier, Mary Jane L.; 'Mike Butler'
Cc: Leclerc, Mario
Subject: NHWPCA BOD Meeting 01/10/2014