NHWPCA August 17, 2012 BOD Meeting
Minutes

Attendees: Dave Lovely, David Mercier, Tim Vadney, Ray Vermette, John Adie, Sean Greig, Nancy Lesieur

Guests: N/A

The Meeting was held at 131 Bow Street in Northwood and started at 2:40 p.m.

Comments on the June 1, 2012 Minutes: Dave Lovely made a motion to approve minutes, seconded by Nancy Lesieur. Vote was unanimous to accept.

Summer Meeting

Meeting was a success. Got positive feedback on having a training session with CEUs. Board agreed this should be done at future summer meetings.

Fall Meeting

Board agreed policy is host community to receive two (2) complimentary tickets to meeting/lunch. This is the standard for all meetings. Announcement is out.

Operator Exchange

Per Peter’s email of 8/13/12, we will be hosting Gil St. Pierre from Presque Isle. Ray and Peter have been coordinating. Gil plans to arrive on Seacoast on Wednesday PM (September 19) and will tour Dover and Somersworth. Thursday (September 20) will be touring Manchester and Nashua and end up at BOD dinner in Concord. He will attend Fall Meeting on Friday (September 21). Ray/Peter to make lodging reservations.

NH Operator is Ray McNeil from Dover, going to Maine.

Ken LeBlanc of the Manchester WWTF has expressed interest in being next year’s (2013) operator exchange candidate.
**Operator Exchange/ Red Blazer**

Board Dinner with exchange operator scheduled for Thursday, September 20, at 6:00 p.m., per Dave Lovely. Newsletter Committee, Linda Gaudette, Fred McNeil, Mike Theriault, and Geri Ciardelli also on invite list as recognition for Association contributions.

**Winter Meeting**

Ray has finalized paperwork with Redhook. Tour of Dover WWTF is all set. Deb Mahoney and Mark Morin will do upgrade presentation at meeting. Ray to ask engineer to do coffee and donuts for plant tour.

**2013 Legislative Breakfast**

A date has not yet been set.

**COMMITTEE REPORTS:**

**Activities: Nancy**

No report.

**Communications: Kristin**

No report.

**Education: Andrea**

No report.

**Legislative: Peter**

No report.

**Membership: John**

Linda told Dave L. we are at 307.
Newsletter: Joe

No report.

Safety: John

No report.

Scholarship: Tim

No report.

Ops Challenge: Tim

No report.

NEW/OTHER BUSINESS:

- Dave M. to contact Ted Berry regarding Trade Fair scheduling last April.
- Ryan of T&B told Dave L. he would like to be on a committee.
- Draft Sponsorship Program. Tabled until next meeting.
- David M. to coordinate with Gerry about getting Board roles binders to scan and put on website. Dave M. is working on this.
- Public Works Memorial. Fundraising underway and nominations for memorial names is still active. If you know of any WWWW employees that died performing their duties, please let Peter know.

Meeting adjourned at 3:50 p.m.

Next meeting to be held on Friday, September 14, 2012 at 9:00 a.m. at Hall Street WWTF, Concord.
NHWPCA Director’s Meeting
Friday August 17th
Location: The Lovely Residents 131 Bow Street Northwood NH
Time: 2:00

Agenda

➢ Current Business:
  • Summer Outing
  • Fall Meeting
  • Operator Exchange
  • Operator Exchange / Red Blazer
  • Winter Meeting
  • 2013 Legislative Breakfast
  • Web Site

➢ Committee Reports:
  • Activities-Nancy Lesieur
  • Communications-Kristin Noel
  • Education-Andrea Martel
  • Legislative & Regulatory Affairs Peter Goodwin
  • Membership-Dave Lovely/ John Adie
  • Newsletter-Joe Laliberte
  • Safety- John Adie
  • Scholarship-Tim Vadney
  • Ops Challenge- Tim Vadney

➢ Next Board meeting September 14th 2012 Concord WWTP

Membership 307
**Summer Meeting** - Anywhere “outing” is used it should be replaced with meeting, done

**Fall Meeting** - Needs 2012 date and WWTF Host. At the bottom of the page we have 2008 sponsors but none for 2009-2011. Should also take the Captain’s Lady III link off our website.

**[Photos]** Can pictures from each of the latest events be put on the website? done and working on photos... Need sponsors for last year/this year.

**Golf Tournament** - Need 2012 info and probably only need to list one year’s worth of sponsors. - done, but left prior years...,

**[Photos] Legislative Breakfast** - Put the current legislative Breakfast Pictures or the video of the breakfast presenters. working on photos

**[Photos] Operator’s Challenge** - Instead of having the committee listing can we have the team members’ names and a picture of the team? Each Competition and their standing at each competition. need to work on

**[Photos] Plant of the Year** - Need 2011 POTY and 2008 POTY, need that info

**Scholarship** - Need 2012 application (or don’t put a date?), not ready yet

**[Photos] Poster Contest** - Can we get the 1st Place winners posters on the website? Pictures of the kids with the Governor. will work on

Additional items done:
- Cleaned up events on home page
- Reviewed committee pages
- Cleaned up meeting and events main page
- Golf Tourney and forms added
- Employement page cleaned up; items added; some deleted
- Training Opps: some added, some deleted
- Resources: Items & links added

**Summary to do from Kristin email: (anything with **)**

**BOD meeting minutes** - Need Jan & Feb

**Need spring meeting date, fall & winter meetings details, Plant of year info and scholarship info**

**Need golf write up and vendor list**

**Need to work on how to put up photos for all events**

**Ops Challenge - need to work on (photo and general info)**
Feb-June 2012
Default/home page – remove and add current events
Activities – Trade Fair & Poster
About Us
Employment
New membership forms
All Board members pages
All events/meetings pages
All committee pages

About us
Drop downs
Employment
New Training page info
BOD members updates
Membership Committee
Join
Upcoming meetings/events
Home page – New News**
Quick Links set up
Side bar establishing guidelines
posts
Uploading media
July 2012
Home page
Comm pages review and changes
Meeting minutes
Meetings & events
Need to put up photos somehow????
Golf Tourny
Employment updates, remove and add
Training Opps — remove and add
Resources — clean up
Home page
Employment
Committee corrections
events clean up

On the Committees Page:

Education, Newsletter, Permit and Safety Committees need to be updated with current members names.

I have emailed chairs of these committees for the updated list
***ALL SET

About Us Page:
Under Board of Directors-Need to have 2012 minutes on page.
I have emailed Dave M for these
***Need Jan & Feb meeting minutes

Meeting and Events Page:
***Spring Meeting-Need to have next year’s date put on the website. Need the date
Fall Meeting-Needs date and location – done
Annual Business Meeting-Should be changed to Winter Meeting to keep it consistent with previous pages. - done Also needs date and location added. done
Golf Tournament-Need date and location and Contact person for event is Fred McNeill. done

On each specific page.

***Plant of the Year-Need a contact (President or Past President)? need info

Winter Meeting-Links for pictures not working, working on*** (PHOTO)

Trade Fair-Should vendors list be on website? (other than producing a list each year of vendors that participate). The vendors sometimes change which is why I get the list from Linda....