NHWPCA July 8, 2016 BOD Meeting
Minutes

Attendees:  David Mercier, Ken Conaty, Elizabeth Harrington, Kurt Robichaud, Kevin MacLean, Tim Vadney, Dustin Price

Guests:  MaryJane Meier, Ray Gordon, Mike Carle, Mike Theriault

The Meeting was held at the Concord Hall Street WWTF and started at 10:05 a.m.

Comments on the May 13, 2016 Minutes: Dustin made a motion to approve minutes, seconded by Kevin. Vote was unanimous to accept. Ken abstained.

NH WRDA Letter
Board needs more time to review; tabled until next month.

Operator Exchange
Kurt will line up the dinner at the Red Blazer the night before the Fall Meeting. Dave will look to last year’s minutes to see if we have another Operator Exchange candidate or still need to find one.

50-Year Anniversary Update
A deposit has been put down for Hampton Beach for June 23, 2017 Summer Meeting. Brown’s Lobster Pound has been selected for the Past Presidents’ luncheon. The Board supports the Past Presidents’ luncheon in general. Mike Theriault will come back to a future meeting with costs.

A special sponsorship request is being drafted to address 50th Anniversary extra costs. Discussion ensued. Board suggested revisions to limit request to only additional costs added by 50th to keep it separate from regular annual requests. Mike T. requested authorization to spend up to $1,500 to purchase 50th Anniversary pins. Dustin made a motion to approve, motion was seconded by Kurt. Vote was unanimous.

Joint ME/NH Ski Day will be in NH next year. Committee is looking at Wildcat and Attitash. Committee is looking for support to open an Association FLICKER account for uploading photos. Charlie Tyler would police; cost is free.
Tim made a motion to donate $1,000 towards the “NH Tapped” public television segment; motion was seconded by Kevin. Vote was unanimous.

**Summer Meeting**
The venue was a success. The Association made approximately $900. The Cornhole Competition was a big hit! People liked the change of venue to Pawtuckaway and this venue will be considered again in 2018.

**COMMITTEE REPORTS:**

**NEWEA State Director’s Report (Sean Greig):**

No report.

**Activities (Noelle Osborne):**

See attached report. See Summer Meeting.

**Communications (David Mercier):**

No report. Ray said he will be Committee’s contact at DES to hold Poster Contest dinner either at DES or at a DES-approved vendor. This will allow us to invite many more students.

**Education (Ken Conaty):**

See attached report. MaryJane said that Committee is well in the black this year.

**Legislative & Regulatory Affairs (Peter Goodwin):**

No report.

**Membership (Paul Casey):**

No report.

**Newsletter (Kurt Robichaud):**

See attached report. Deadline for Fall edition is August 1.

**Permit (Dustin Price):**

No report; see recent email by Rick Cantu; Dustin has it.
Safety (Ken Conaty):

No report. Hanover class went well.

Scholarship (Tim Vadney):

See attached report. Mike C. updated Board on current recipient who will be attending UNH this Fall for Civil Engineering.

The Committee would like to do a $1,000 to a high school student and a $1,000 to a college student next year, plus have $500 available for member tuition assistance.

Ops Challenge (Tim Vadney):

No report. Mike C. reported Team is headed to New Orleans for WEFTEC this Fall. Team needs a COACH! Team is also looking for sponsors.

NEW/OTHER BUSINESS:

- Corporate Membership and Sponsorship. Status?
- GSRW booth. Kevin will head up. Ken & Kurt will go also.
- 
- 

Motion to adjourn made by Dave and seconded by Dustin. Meeting adjourned at 11:30 a.m.

Next meeting to be held on August 12, 2016 at 10:00 a.m. at the Hall Street WWTF in Concord, NH.
<table>
<thead>
<tr>
<th>DATE OF MEETING</th>
<th>BRIEF DESCRIPTION OF MOTION</th>
<th>BOD VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, January 15, 2015</td>
<td>2015 SUMMER MEETING: Kevin made a motion to approve the Summer Meeting to be held at Ellacoya. Motion seconded by Ken.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Thursday, January 15, 2015</td>
<td>LETTER OF SUPPORT FOR TAUNTON, MA: Kevin made a motion to decline at this time. Motion seconded by Ken.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Thursday, January 15, 2015</td>
<td>NEW EXPENSE REIMBURSEMENT FORM: Ken made a motion that any request over $500 not previously approved will require the President's signature. Motion seconded by Kurt.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Thursday, February 19, 2015</td>
<td>QUICKBOOKS PREMIER 2015 SOFTWARE/BUDGET: Fred made a motion to purchase for $280. Motion seconded by Kurt.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Thursday, February 19, 2015</td>
<td>2015 BUDGET: Kevin made a motion to accept the proposed 2015 budget. Motion seconded by Noelle.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Thursday, March 12, 2015</td>
<td>NEW BANNER and BOOTH PULL-UP BACKDROP: Fred made motion to budget up to $1,000 towards these items. Motion seconded by Kevin.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>Friday, April 24, 2015</td>
<td>TWO-DAY CLASS BY ERIC WAHLBERG: Wes Ripple asked NHWPCA to sponsor at $500, same as last year. Kevin made a motion to sponsor at $500 from the SEP account; motion seconded by Fred.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, April 24, 2015</td>
<td>LETTER OF SUPPORT: DES has requested the BOD to author a letter of support against the budget cuts being proposed. Letter needs to go to members of the Finance Committee by April 27. Peter has authored a draft response. Fred motioned in favor of sending letter of support; David seconded motion.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, July 24, 2015</td>
<td>WEBSITE: Dave discussed that costs for a new theme will be $50-$100 plus approximately 10 hours of Todd's time to implement. Tim motioned to spend this money for new theme; seconded by Kevin. Dave said he will email Board five themes to choose from after the coordinates with Todd.</td>
<td>Vote was unamimous.</td>
</tr>
<tr>
<td>Friday, July 24, 2015</td>
<td>WEBSITE: Dave discussed that costs for a new theme will be $50-$100 plus approximately 10 hours of Todd's time to implement. Tim motioned to spend this money for new theme; seconded by Kevin. Dave said he will email Board five themes to choose from after the coordinates with Todd.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, August 21, 2015</td>
<td>POTY AWARD: Andrea made a motion to extend application deadline to October 1, 2015 as no one has applied yet. Motion seconded by Dave.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, October 2, 2015</td>
<td>STOCKHOLM JUNIOR WATER PRIZE (SJWP) FUNDING REQUEST: NEWEA has asked NHWPCA to contribute $500 towards sending participants to national competition. Fred made a motion to contribute $500 towards the SJWP travel this year, and in each subsequent year, out of the education budget. Discussion ensued. Concerns were raised that it is not directly related to wastewater and is it appropriate to spend wastewater dues on it. Also cost seemed high and it is not in our 2015 budget. Motion seconded by Paul.</td>
<td>Vote failed; 3 for and 6 against.</td>
</tr>
<tr>
<td>Friday, November 13, 2015</td>
<td>STOCKHOLM JUNIOR WATER PRIZE (SJWP) FUNDING REQUEST (2015 &amp; 2016): Dave motioned that vote to contribute $500 to 2015 SJWP be reconsidered. Kevin seconded the motion.</td>
<td>Vote was 5 to 1 for.</td>
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<tr>
<td>Friday, November 13, 2015</td>
<td>NHPWMA BOARD MEMBER: Noelle made a motion for NHWPCA Board to assign a member to NHPWMA Board (3-year term). Motion seconded by Kevin.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>Friday, November 13, 2015</td>
<td>NHWPCA 50TH ANNIVERSARY: Kevin motioned that $5,000 be taken out of the Association's CD to be earmarked for 50th Anniversary events. No funds to be spent without the Board's approval. NEWEA has offered support and attendance during 50th. Motion seconded by Kurt.</td>
<td>Vote was unanimous in favor.</td>
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<tr>
<td>Friday, January 8, 2016</td>
<td>NEWEA Conference: Peter motioned to make a $90 payment out of the Scholarship Fund to pay Rob Lauricella’s NEWEA membership fee so that he could attend conference to get his award. Motion seconded by Kevin.</td>
<td>Vote was unanimous.</td>
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<tr>
<td>Friday, January 8, 2016</td>
<td>EDUCATION: Marketing Ideas Class: Cost would be $150 pp and NHWPCA would be asked to put up $500 towards class. Dave made a motion to put $500 of Education Committee surplus towards the Marketing Ideas class. Motion seconded by Kurt.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, February 12, 2016</td>
<td>2016 BUDGET: Noelle made a motion to approve the 2016 Budget ($90,350 Expenses; $90,600 Revenue). Motion was seconded by Peter.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, February 12, 2016</td>
<td>LEGISLATIVE: Noelle made a motion to approve $250 sponsorship to Green Eggs and Ham. Motion was seconded by Ken.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, March 11, 2016</td>
<td>WILD NH DAY 2016: Tim made a motion for the Association to buy lunch for the volunteers (Andrea, John, Kristin, and Ken) at this year’s Wild NH Day. Motion was seconded by Kevin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, May 13, 2016</td>
<td>SCHOLARSHIP AWARD: Dustin made a motion to approve Samuel Lantener for this year’s Scholarship Award and Timi seconded the motion.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, May 13, 2016</td>
<td>MEDIA POLICY REVIEW: Kevin made a motion to accept proposed social media policy presented by ComCom. Motion was seconded by Noelle.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, May 13, 2016</td>
<td>CANCEL POLICY REVIEW: Discussion led to changing text to allow cancellation with refund seven (7) days or more prior to event. Refund changed to within thirty (30) days. Also $50 service fee. Also the last bullet was struck. Dustin motioned to approve cancellation policy as revised above. Motion was seconded by Kevin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, July 8, 2016</td>
<td>50th ANNIVERSARY: Mike Theriault requested authorization to spend up to $1,500 to purchase 50th Anniversary pins. Dustin made a motion to approve, motion was seconded by Kurt.</td>
<td>Vote was unanimous.</td>
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<td>Friday, July 8, 2016</td>
<td>Tim made motion to donate $1,000 towards the “NH Tapped” public television segment; motion was seconded by Kevin.</td>
<td>Vote was unanimous.</td>
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New Hampshire Water Pollution Control Association
PO Box 1382
Londonderry, New Hampshire 03053

NHWPCA Director's Meeting
Friday, July 8, 2016
Location: Concord Hall Street WWTF
Time: 10:00 AM

AGENDA

➤ Current Business:
  • Approval of May meeting minutes
  • NH WRDA Letter
  • Operator Exchange
  • 50 Year Anniversary updates

➤ Committee & State Director Reports:
  • NEWEA State Director
  • Activities
  • Communications
  • Education
  • Legislative & Regulatory Affairs
  • Membership
  • Newsletter
  • Permit
  • Safety
  • Scholarship
  • Ops Challenge

Next Board meeting at Concord WWTF on August 12, 2016.
To: Members & Affiliates  
From: National Office  
Date: April 28, 2016  
Subject: Senate Committee Passes 2016 WRDA Bill  
Reference: AA 16-07

Today on a 19 to 1 vote, the Senate Environment and Public Works Committee (EPW) reported out S. 2848, Water Resources Development Act of 2016, a reauthorization package for flood control, navigation and environmental restoration projects undertaken by the Army Corps of Engineers (ACOE). In light of the drinking water crisis in Flint, MI and the ongoing drought in the West, this year’s package contains several provisions related to programs within the Safe Drinking Water Act (SDWA) and the Clean Water Act (CWA), including authorizations for significant investment in water and wastewater infrastructure and provisions that address affordability challenges for communities struggling to meet obligations under the CWA.

The committee released a section-by-section summary of the package earlier this week and this Advocacy Alert provides further analysis of provisions of particular interest for NACWA members. NACWA members with questions or interested in additional information are encouraged to contact Patricia Sinicropi, NACWA’s Senior Legislative Director or Kristina Surfus, NACWA’s Legislative Manager.

Many of NACWA’s legislative priorities from recent years are included in this proposed bill. And while NACWA has worked hard to advance these concepts, the true credit for securing such a landmark legislative proposal lies with the many NACWA members that have worked tirelessly over the years to inform their elected representatives about the importance of these issues. While the Senate EPW Committee’s proposal is just the first step in a much longer process towards enactment, it is an important step — and one that we all can be proud of.

Background

Congress historically reauthorizes the Water Resources Development Act (WRDA) every two years, however it struggled to maintain this schedule over the last decade as concerns regarding earmarks emerged. In 2014, Congress enacted a reauthorization package to reform the project selection process in hopes of addressing Member’s earmark concerns. If this year’s authorization effort is successful, it will help reestablish a biennial schedule for WRDA reauthorization.

During the 2014 WRDA authorization effort, Congress included several drinking water and wastewater infrastructure-related funding provisions, including significant revisions to the Clean Water State Revolving Fund (CWSRF) Program and the establishment of a new water infrastructure loan program referred to as the Water Infrastructure Financing and Innovation Act (WIFIA). The 2016 Senate bill builds on these legislative efforts and indicates that Congress is looking at WRDA as an opportunity to advance policy priorities related to municipal water and wastewater needs.

Titles I – VI: ACOE-related Sections

There are seven titles to the Senate’s WRDA 2016 package, the first six of which deal specifically with ACOE program and project related provisions. Contained within these titles are authorizations and modifications to specific projects (including feasibility studies for
• Reauthorization of the Wet Weather Grant Program, providing up to $1.8 billion to address infrastructure control programs for combined sewer overflows, sanitary sewer overflows and municipal stormwater (Sec. 7201);

• Directive to EPA to ensure that green infrastructure approaches to CWA compliance obligations are fully promoted throughout the agency and integrated within compliance programs (Sec. 7204); and,

• Requires EPA to revise the 1997 Combined Sewer Overflows—Guidance for Financial Capability Assessment and Schedule Development and prohibits the agency from using a Median Household Income (MHI) indicator as the sole indicator of affordability for residential households (Sec. 7205). In revising the Guidance, EPA must consider local economic conditions, impact on low-income customers and distressed populations, other essential community investments, among other factors. For communities already implementing CSO and SSO consent decrees, revised affordability guidance may provide an opportunity to reevaluate their financial capability. For example, many recent decrees contain general language permitting utilities to seek modification based on financial capability, circumstances, or constraints (Sec. 7205).

Sec. 7203 codifies EPA's 2012 Integrated Planning Framework and provides significant flexibility to communities that develop integrated plans. If enacted, the EPA Administrator would be required to inform municipal dischargers (both wastewater and stormwater) of the availability Integrated Planning to aid in meeting the broad scope of CWA compliance obligations, including obligations related to wet weather and water quality-based effluent limitations.

Proposed language would also allow a discharger with an integrated plan (IP) to incorporate compliance schedules for meeting water quality-based effluent limitations beyond a single permit cycle. If enacted, this language would allow dischargers with an IP to have implementation programs for meeting water quality standards extend beyond an NPDES five year permit term. Dischargers with an existing enforcement order that undertake development of an IP can request a modification to that order based on the development of the plan. While EPA already allows compliance schedules in certain circumstances, language in the Senate WRDA proposal would codify this authority into the CWA for the first time and remove certain restrictions that EPA has historically imposed on use of compliance schedules.

In addition, Sec. 7203 establishes an Office of Municipal Ombudsman within the Office of EPA Administrator to work with municipalities as they implement compliance obligations related to environmental statutes administered by the Agency. The Ombudsman would be charged with providing technical assistance to municipalities seeking to compliance help and with providing information to the Administrator to ensure that agency policies are implemented by all EPA offices, including Regional offices. If enacted, the Office of Municipal Ombudsman could be an important voice within EPA on behalf municipal concerns.

Subtitle C – Innovative Financing and Promotion of Innovative Technologies

This subtitle contains authorizations for several funding-related programs, the most significant of which is an authorization to establish a trust fund for investments in water and wastewater infrastructure. This has been a NACWA priority for many years. The proposed trust fund would be established at the U.S. Department of Treasury and raise revenue on a voluntary basis through licensing fees paid by manufacturers of consumer products that place a label on products indicating that their purchase contributes to clean and safe water. The proposal is based on H.R. 4468, Water Infrastructure Trust Fund Act, bi-partisan legislation introduced by Congressman Earl Blumenauer earlier this year. The funds raised by the Treasury would be dedicated to the CW and DW SRF (Sec. 7303).

Sec. 7303 also contains NACWA proposed language authorizing EPA to conduct a study on the potential of establishing a subsidy program for low-income ratepayers struggling to afford water and wastewater bills and to help incentivize full-cost pricing of water and clean water services.

Additional highlights include:

• Permanent authorization of the WFIA program and includes provisions enabling small systems to take advantage of the program (Sec. 7203);

• Authorization for $50 million per fiscal year to accelerate the development and use of innovative technologies by water systems to address pressing water challenges, reduce ratepayer costs, and improve water quality or system security. Technologies for wastewater treatment, water recycling/reuse, urban stormwater runoff, sewer or stormwater overflows, edge-of-field runoff, and
NACWA and its members will need to be key advocates during the upcoming legislative process. But with Sen. Inhofe and Sen. Boxer leaving leadership roles on Senate EPW at the end of this year – and thus motivated to pass a meaningful WRDA bill – and key leaders in the House of Representatives also committed to passing WRDA legislation, it is not unreasonable to think a WRDA bill could reach the President’s desk later this year. And with hard advocacy work on the part of the clean water community, there is a good chance that many of the key elements from the Senate proposal will be included in a final bill.

NACWA will continue to keep members updated as developments progress, and will inform members on how to best engage in advocacy efforts moving forward.
Several water professionals from throughout the state including myself are working with New Hampshire Public Television on a half-hour documentary tentatively titled “NH TAPPED” (please see attachment). This documentary will include all aspects of NH’s water industry including wastewater, drinking water, and stormwater. Special emphasis is being put on using this documentary after it airs on TV as an outreach tool for schools statewide.

New Hampshire Water Works Association is a sponsor at the $1,000 level and I request that NHWPCA match that sponsorship level. NEIWPCC has agreed to be a sponsor and I will be following up with more of our sister organizations to support this worthwhile educational endeavor. Can you please put this $1,000 sponsorship request on the agenda for the Board’s next meeting.

Meanwhile, if you have any questions or require additional information, please feel free to contact me at your convenience.

Thank you,

Frederick J. McNeill, P.E.
Chief Engineer
Environmental Protection Division
City of Manchester
360 Wobbaston Street
Manchester, NH 03103

Office (603) 624-6341
Cell (603) 235-6626
Email: FMcNeill@ManchesterNH.gov

The Right-To-Know Law (RSA 91-A) provides that most e-mail communications, to or from City employees and City volunteers regarding the business of the City of Manchester, are government records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure.
**TAP INTO THE PROJECT**

**Sponsor Package**

As a sponsor, your company will reach a highly desirable, engaged audience of curious, educated viewers.

The program offers powerful brand association through an integrated approach to sponsorship via multiple distribution channels. Support for NH TAPPED provides strong alignment for your company with PBS, the #1 trusted brand in America.

**SPONSOR BENEFITS**

- On-air credit on 30-minute documentary (broadcast & online)
- Minimum of 100 mentions/year via on-air promotional spots
- Logo and link on program webpage; graphic on nhptv.org/planetgranite
- Recognition in NHPTV e-communications (40,000 subscribers) including the weekly NHPTV e-news, teachers e-news, and via other communication channels and partnerships.
- Recognition in ads, press & promotional materials
- Visibility on Facebook/Twitter/YouTube
- Recognition at screenings and community engagement events

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**NEW HAMPSHIRE PUBLIC TELEVISION** • 268 Mast Road • Durham, NH 03824 • nhptv.org

Bryn Burns • Corporate Support Manager • bburns@nhptv.org • 603-868-4395

**NHPTV PRIME • NHPTV EXPLORE • WORLD • CREATE**

DIGITAL CHANNELS 11 Durham, 34 Pittsburg, 48 Littleton, 49 Keene, 50 Hanover ANALOG 28 Colebrook
COMMITTEE/OFFICER REPORT

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GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 7/8/2016

COMMITTEE/OFFICER NAME: 50th Anniversary

CHAIR/OFFICER NAME: MIKE THERIAULT, KEVIN MACLEAN

RECENT ACTIVITIES: Coordination meeting held 6/2/16, notes attached. Put a deposit down to reserve Hampton Beach SP Pavilion for 6/23/17.

DECISIONS MADE: Click here to enter text.

MEETINGS HELD/ATTENDED: Click here to enter text.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: 1. Support for Past President’s dinner at Browns 10/14/16. 2. Sponsor Brackets – Preliminary flyer/levels proposed. 3. 50th Anniv. Pins – authorization to spend $1,450 on 450 50th Anniv. Pins, sample attached. 4. Support to host 2017 ski day at Attabash 5. Support to move forward with photo/video cloud storage on Fliker

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 7/14/2016

OTHER RECOMMENDATIONS: NH Public Television Water Documentary Sponsorship $1,000 – Request by Fred McNeill

REPORT SUBMITTED BY: MIKE THERIAULT

DATE SUBMITTED: 7/7/2016

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

Please check if item should be expanded for external release. □
COMMITTEE/OFFICER REPORT

NHWPCA
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603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 7/8/2016

COMMITTEE/OFFICER NAME: ACTIVITIES

CHAIR/OFFICER NAME: MIKE THERIAULT

RECENT ACTIVITIES: SUMMER MEETING 6/17/16

DECISIONS MADE: Click here to enter text.

MEETINGS HELD/ATTENDED: Click here to enter text.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Click here to enter text.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Click here to enter a date.

OTHER RECOMMENDATIONS: SEE ATTACHED DRAFT EXPENDITURES/REVENUES BALANCE SHEET

REPORT SUBMITTED BY: MIKE THERIAULT

DATE SUBMITTED: 7/7/2016

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

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Please check if item should be expanded for external release. ☐
COMMITTEE/OFFICER REPORT

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GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 7/8/2016

COMMITTEE/OFFICER NAME: Mary Jane Meier

CHAIR/OFFICER NAME: Ken Conaty

RECENT ACTIVITIES: Invoicing for Spring 2016 classes. Total Registration fees to collect = $9,170. Total Fees paid for speakers, etc. = $5,084. Expected Balance available for future class/event funding = $4,086. The Safety Comm's Electrical Safety class registration fee total = $300, this sum is not included in the total shown above $9,170.

DECISIONS MADE: n/a

MEETINGS HELD/ATTENDED: none

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: start collecting ideas on Fall classes

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: no date set, try for early/mid July to discuss Fall 2016 class ideas.

OTHER RECOMMENDATIONS: Donation of portion of the Spring 2016 class registration fees collected to fund the 50th Anniversary Past President luncheon/dinner in September – upto $2,500 +/-.

REPORT SUBMITTED BY: MJ Meier

DATE SUBMITTED: 6/27/2016

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

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Please check if item should be expanded for external release. ☐
NHWPCA's newsletter committee report

RECENT ACTIVITIES: The summer newsletter was completed, printed and mailed.

DECISIONS MADE:

The DEADLINE for the FALL edition is AUGUST 1st.

The DEADLINE for the WINTER edition is OCTOBER 24th.

Since the fall edition deadline will be here so soon, the committee will do all planning for the fall edition via email instead of a face-to-face meeting. We will have a face-to-face meeting in early September to work on the winter edition.

MEETINGS HELD/ATTENDED: I didn’t make it to the summer meeting and haven’t seen any pictures – were any taken? We always get positive comments when we have pictures to include in The Collector.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

1. I need an article from the site of the fall meeting (pictures would be nice, too) before August 1st.
2. I need an article from the site of the winter meeting (pictures would be nice, too) before October 24th.
3. I need a couple of paragraphs from the President before each deadline to include in our “President’s Corner”.
4. It’s not too soon to be thinking about any changes to how we solicit sponsors and advertisements for The Collector. We had a strict mid-February deadline last year and so need to get the word out starting by December 1st.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

We will be having a committee meeting in early September –TBD.

Important to note that our newsletter deadlines are approximately six weeks before each of the association’s main meetings.

REPORT SUBMITTED BY: STEPHANIE ROCHEFORT, 6/29/16
COMMITTEE/OFFICER REPORT

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nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 7/8/2016

COMMITTEE/OFFICER NAME: Scholarship Committee

CHAIR/OFFICER NAME: Michael Carle

RECENT ACTIVITES: Awarded the scholarship to Samuel Lanterner, cut the check, and confirmed receipt from UNH.

DECISIONS MADE: None

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: We would like to ask to board about expanding the scholarship. Our thoughts were to award $1000 to a High School senior and one to a College student. We would also like to increase the budget by $500 in the event there is a tuition assistance request by a member.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: None Scheduled

OTHER RECOMMENDATIONS: None

REPORT SUBMITTED BY: Michael Carle

DATE SUBMITTED: 7/1/2016

DISTRIBUTION:

NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

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Please check if item should be expanded for external release. ☐