NHWPCA March 10, 2017 BOD Meeting
Minutes

Attendees: Kevin MacLean, David Mercier, Ken Conaty, Sean Greig, Dustin Price, Mike Carle, Tim Vadney, Noelle Osborne

Guests: Ray Gordon (late), Elizabeth Harrington, Mike Theriault

The Meeting was held at the Concord Hall Street WWTF and started at 10:01 a.m.

Comments on the February 10, 2017 Minutes: Dustin made a motion to approve minutes, seconded by Dave. Vote was unanimous to accept.

Trade Fair
Tim confirmed preparations are in order. Apparently NEWEA Spring Meeting in MA is scheduled for the same day. Will try to avoid this in the future.

Legislative Breakfast Attendance
Breakfast went well. Attendance was down a little due to another legislative event at the same time.

DC Fly-In (3/21-3/22)
Dustin is going for NHWPCA Board. Shelagh Connelley and Harry Stewart are also going.

Fall Meeting
Ken says this is all set.

Winter Meeting
Kurt not in attendance. Sean says Newmarket will be ready.

Poster Contest
Poster proof is done; Geri to approve and send to printers. ComCom to nail down Governor's Proclamation signing date.

Humorous WW Stories
50th Committee is soliciting stories from all members. They will be kept anonymous.
NH Drinking Water Festival – Keene (5/10/17)
Dave to see if Ransom Horner-Richardson can pull double duty at event for NHWPCA. Have Ransom contact John Adie at NHDES.

HB 342 – Make NH a Delegated State?
HB342 passed; see attached letter of support from NHDES.

COMMITTEE REPORTS:

NEWEA State Director's Report (Sean Greig):
No report.

Awards: Need someone to fill out Founders Day Award on-line. Kevin to ask Ed Rushbrook. Next meeting is April 5. Dustin has Peloquin and Operator of the Year candidates. Two people have volunteered for Operator Exchange; Tim King and Steve Simeone. Board discussed the two candidates and wish to send Steve Simeone as he is new to industry and should get the most out of it.

Activities (Noelle Osborne):
No report.

Ski Day on March 24. Only 37 signed up so far. 50th Meeting today to decide on caterer for Summer Meeting. Keynote speakers are lined up. Sponsorship requests to be mailed out soon.

Communications (David Mercier):
See attached report. See Poster Contest above.

Education (Ken Conaty):
See attached report.

18 Boot Camp students; starts in two weeks.

Legislative & Regulatory Affairs (Dustin Price):
No report. See Legislative Breakfast and Fly-In above.

Membership (Mike Carlo):
See attached report. Per Elizabeth, up to 325.

Newsletter (Kurt Robichaud):
No report.

Permit (David Mercier):
No report.

Safety (Amy Pollock):
See attached report.
Scholarship (Mike Carle):
See attached report. Eight applications received so far. End date for submittal is today.

Ops Challenge (Tim Vadney):
No report. Still no 2017 team. Holyoke, MA training day is 4/7/17.

NEW/OTHER BUSINESS:

- Need volunteers for: CCD, WNHD, GSRWA, CertComm.
- Corporate Membership and Sponsorship. Dave to take over lead from Paul Casey.
- Ski Day 3/24/17.
- Trade Fair 4/6/17.
- Summer Meeting 6/23/17.
- Need to discuss using rest of SEP Fund.
- Kevin and Dan to stay on Certification Committee. Dan is being deployed in May; need to fill position when opened. Send e-Bulletin.
- NHLOW. Adam says they will meet in early March.
- Constitution changes? Tabled until next month.
- Charlie Tyler lifetime membership; what should it entail? Need to develop criteria for the future. Kevin made a motion to comp Charlie Tyler’s membership and event fees for 2017. Motion seconded by Tim. Vote was unanimous.
- Wild NH Day attendees; Kristen Noel and Ken. Dave made a motion to spend up to $50 for pizza for volunteers. Motion seconded by Tim. Vote was unanimous.
- Need to post ad on website for volunteers for Board Treasurer position.

Motion to adjourn made by Kevin and seconded by Dave. Meeting adjourned at 11:34 a.m.

Next meeting to be held on April 14, 2017 at 10:00 a.m. at the Hall Street WWTF in Concord, NH.
<table>
<thead>
<tr>
<th>DATE OF MEETING</th>
<th>BRIEF DESCRIPTION OF MOTION</th>
<th>BOD VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, November 13, 2015</td>
<td>NHWPCA 50TH ANNIVERSARY: Kevin motioned that $5,000 be taken out of the Association's CD to be earmarked for 50th Anniversary events. No funds to be spent without the Board's approval. NEWEA has offered support and attendance during 50th. Motion seconded by Kurt.</td>
<td>Vote was unanimous in favor.</td>
</tr>
<tr>
<td>Friday, January 8, 2016</td>
<td>NEWEA Conference: Peter motioned to make a $90 payment out of the Scholarship Fund to pay Rob Lauricella's NEWEA membership fee so that he could attend conference to get his award. Motion seconded by Kevin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, January 8, 2016</td>
<td>EDUCATION: Marketing Ideas Class: Cost would be $150 pp and NHWPCA would be asked to put up $500 towards class. Dave made a motion to put $500 of Education Committee surplus towards the Marketing Ideas class. Motion seconded by Kurt.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, February 12, 2016</td>
<td>2016 BUDGET: Noelle made a motion to approve the 2016 Budget ($90,350 Expenses; $90,500 Revenue). Motion was seconded by Peter.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, February 12, 2016</td>
<td>LEGISLATIVE: Noelle made a motion to approve $250 sponsorship to Green Eggs and Ham. Motion was seconded by Ken.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, March 11, 2016</td>
<td>WILD NH DAY 2016: Tim made a motion for the Association to buy lunch for the volunteers (Andrea, John, Kristin, and Ken) at this year's Wild NH Day. Motion was seconded by Kevin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, May 13, 2016</td>
<td>SCHOLARSHIP AWARD: Dustin made a motion to approve Samuel Lantenerier for this year's Scholarship Award and Tim seconded the motion.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, May 13, 2016</td>
<td>MEDIA POLICY REVIEW: Kevin made a motion to accept proposed social media policy presented by ComCom. Motion was seconded by Noelle.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, May 13, 2016</td>
<td>CANCEL POLICY REVIEW: Discussion led to changing text to allow cancellation with refund seven (7) days or more prior to event. Refund changed to within thirty (30) days. Also $50 service fee. Also the last bullet was struck. Dustin motioned to approve cancellation policy as revised above. Motion was seconded by Kevin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, July 8, 2016</td>
<td>50th ANNIVERSARY: Mike Theriault requested authorization to spend up to $1,500 to purchase 50th Anniversary pins. Dustin made a motion to approve, motion was seconded by Kurt.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, July 8, 2016</td>
<td>Tim made motion to donate $1,000 towards the &quot;NH Tapped&quot; public television segment; motion was seconded by Kevin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, October 7, 2016</td>
<td>2016 WINTER MEETING TICKET PRICES: Sean Greig made a motion for $45 members/$50 non-members/$60 late ticket prices. Motion seconded by Dustin.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, February 10, 2017</td>
<td>BUDGET: Kevin MacLean made a motion to accept the 2017 Budget. Motion was seconded by Mike Carle.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, March 10, 2017</td>
<td>CHARLIE TYLER'S LIFETIME MEMBERSHIP: Kevin MacLean made a motion to comp Charlie Tyler's membership and event fees for 2017. Motion seconded by Tim Vadney.</td>
<td>Vote was unanimous.</td>
</tr>
<tr>
<td>Friday, March 10, 2017</td>
<td>WILD NH DAY: Dave Mercier made a motion to spend up to $50 for pizza for NHWPCA volunteers. Motion seconded by Tim Vadney.</td>
<td>Vote was unanimous.</td>
</tr>
</tbody>
</table>
FEBRUARY BOARD OF DIRECTOR MEETING GOALS

- Discuss the Legislative Breakfast
- Confirm Trade Fair preparations are complete
- Advertise for POTY Award
- Confirm who will be going to the DC Fly-In
- Discuss who will be attending the Ski Day
- Confirm Treasurer made donation to NEBRA
- Treasurer to file 2 forms for non-profit status and Association tax return
- Solicit volunteers for WNHD, GSRWA, Operator Exchange and CCD
- Confirm/obtain authorized signers for Association’s bank account
- Complete any tasks from the February goals not yet completed
New Hampshire Water Pollution Control Association
PO Box 1382
Londonderry, New Hampshire 03053

NHWPCA Director's Meeting
Friday, March 10, 2017
Location: Concord Hall Street WWTF
Time: 10:00 AM

AGENDA

Guests: Mary Jane Meier, Ray Gordon

➢ Current Business:

➢ Vote to accept minutes from February
➢ Trade Fair status-04/06/17-Tim V.
➢ Legislative breakfast attendance-03/08/17
➢ DC fly in-03/21-22/17-Tim V. DP?
➢ Winter meeting-Kurt R.-Newmarket 12/08/17
➢ Poster contest-Geri G. (dinner).
➢ Humorous WW stories- Rob Lauricella submitted
➢ NH Drinking Water Festival-Keene, 05/10/17

➢ Committee & State Director Reports:

• NEWBA update State Director-Sean G.
• Activities-Mike T.
• Communications-Dave M.
• Education-Ken C.?
• Legislative & Regulatory Affairs-Dustin P.
• Membership-Mike C.
• Newsletter-Kurt R.
• Permit-Dustin P. need new liaison member
• Safety-Amy P.
• Scholarship-Mike C.
• Ops Challenge-Tim V.
• NHLOW-Adam Y.
• Awards-Dustin P.
Past business:

- CCD-need 4 volunteers-09/28-29/17
- Wild NH Day-need volunteers-04/29/17
- GSRWA- Operator Field Day-need volunteers-09/12/17
- Ski Day- Mike T.
- Aerial photos-Kevin M. (forwarded to Ned Beecher)
- Fall Meeting-Ken C.-09/15-Manchester-finalized (Puritan) need menu, speakers etc.
The Honorable John O'Connor,
Chair, House Environment and Agriculture Committee
Legislative Office Building, Room 303
Concord, NH 03301

RE: HB342, AN ACT establishing a commission to study the transition of certain regulatory authority to the department of environmental services from the Environmental Protection Agency.

Dear Chair O’Connor and Members of the Committee:

Thank you for the opportunity to comment on HB342. This bill would create a commission to study requesting the delegation of one portion of the National Pollutant Discharge Elimination System (NPDES) from the Environmental Protection Agency (EPA) to the New Hampshire Department of Environmental Services (NHDES). The NHDES supports this legislation and provides the following information and suggestions to assist the committee in its considerations.

The NPDES permit program addresses water pollution by regulating point and non-point sources that discharge pollutants to waters of the United States. Created in 1972 by the Clean Water Act, the NPDES permit program is authorized to state governments by EPA to perform many permitting, administrative, and enforcement aspects of the program. New Hampshire is one of four states that are “non-delegated” for NPDES and, as such, EPA writes and enforces the permits. The primary NPDES permits include the following types of discharges: industrial, municipal, agricultural, industrial pretreatment, large vessel, biosolids, and pesticides. State NPDES programs are required to include regulations that are at least as strict as their Federal counterparts.

In order for a state to become delegated with the authority to write and enforce these permits, the submission of the following items is needed:

- a letter from the Governor requesting review and approval;
- a Memorandum of Agreement (MOA);
- a program description;
- a statement of legal authority (also known as an "Attorney General's Statement"); and
- the underlying state laws and regulations.

The process of authorization includes a public review, comment period, and a public hearing. If EPA disapproves the program, EPA remains the permitting authority for that state. A state may receive authorization for one or more of the NPDES program components. EPA retains

www.des.nh.gov
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • TDD Access: Relay NH 1-800-735-2964
authorization for the program components for which a state is not authorized. The EPA reviews state programs every four years.

HB342 would authorize a commission to examine only one part of the NPDES program, the municipal separate storm sewer system (MS4) permit. This permit applies to 60 communities in the state, 16 of which presently have waivers. Recent discussions in the New Hampshire Senate, as part of SB121, have revolved around MS4 and other discharge permits. In addition, the bill is silent regarding the specific aspects of the program that would need to be examined, such as costs. NHDES is highly concerned about the financial resources that would be needed if NPDES permitting authority was sought and granted. In other states similar in size to New Hampshire, annual program costs are in the $2 million - $3 million range. It should be noted that the NPDES program is complex. The federal rules that govern how the states implement the program are over 90 pages in length. Those rules would have to be integrated into state statutes and rules.

To address these issues, NHDES suggests two changes. First, in order to better align with SB121, that the reference to MS4 be stricken to cover all components of the program. And, second, that the study requirements (page 1 lines 21-26) include a list of specific items, including, but not limited to:

- Program components to be delegated;
- Costs, staffing and funding options;
- Statutory changes needed;
- Rule changes needed; and,
- Delegation process and timing.

Thank you again for the opportunity to comment on this proposed legislation. If you have questions or need additional information, please contact Gene Forbes, Water Division Director (Eugene.forbes@des.nh.gov or 271-0677) or Rene Pelletier, Assistant Water Division Director (rene.pelletier@des.nh.gov or 271-2951).

Sincerely,

Clark B. Freise
Assistant Commissioner

cc: Representatives Gould, Graham and Danielson
EXECUTIVE COMMITTEE MEETING DATE: 3/10/2017

COMMITTEE/OFFICER NAME: Communications Committee

CHAIR/OFFICER NAME: Ransom Horner-Richardson

RECENT ACTIVITIES: No new meetings were held this month, but preliminary poster judging was held at the Nashua WWTF. Poster finalists were selected and the design of the poster calendar has been finalized. Committee will be working with NHDES and the governor's office to schedule a date for governor's proclamation signing and poster winners' celebration this spring.

DECISIONS MADE: See above.

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: None

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 3/17/2017

OTHER RECOMMENDATIONS: None.

REPORT SUBMITTED BY: Ransom Horner-Richardson

DATE SUBMITTED: 3/10/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

Please check if item should be expanded for external release. □
COMMITEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDONDERRY, NH 03053
nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 3/10/2017

COMMITTEE/OFFICER NAME: Educaiton Comm Ken Conaty

CHAIR/OFFICER NAME: Mary Jane Meier

RECENT ACTIVITES: Issued the Spring 2017 training program to the NH DES web site on February 7, 2017. Thanks to all for your help and suggestions to develop the 15 classes at Franklin.

DECISIONS MADE: 13 classes will specify payment to NHWPCA for registration fees.

MEETINGS HELD/ATTENDED: none since 12/16/16

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: continue with collection of payments from Fall 2016- currently $1,240 remains unpaid of the $3,800 invoiced. Reminders sent out March 3.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: none planned

OTHER RECOMMENDATIONS: Trade Fair tech sessions are set and the flyer has been sent out I will coordinate with speakers to have projectors, lap top and extension cord available if needed.

REPORT SUBMITTED BY: MJ Meier

DATE SUBMITTED: 2/28/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.
Please check if item should be expanded for external release. ☐
GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 3/10/2017

COMMITTEE/OFFICER NAME: Membership Committee

CHAIR/OFFICER NAME: Michael Carle

RECENT ACTIVITIES: None

DECISIONS MADE: None

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Identify potential committee members and send out invitations

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Click here to enter a date.

OTHER RECOMMENDATIONS: Would it be possible to charge non-members more for classes to fund a group rate.

REPORT SUBMITTED BY: Michael Carle

DATE SUBMITTED: 3/7/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

Please check if item should be expanded for external release. □
COMMITTEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDON DERRY, NH 03053
nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 3/10/2017

COMMITTEE/OFFICER NAME: Amy Pollock

CHAIR/OFFICER NAME: Rick Cantu

RECENT ACTIVITES: The Safety Committee has not had a meeting since last October. Due to extremely cold weather the December 6th meeting was cancelled. We are trying to get one going sometime over the next few weeks. There is currently no update from this committee at this time.

DECISIONS MADE: Click here to enter text.

MEETINGS HELD/ATTENDED: Click here to enter text.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Click here to enter text.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Click here to enter a date.

OTHER RECOMMENDATIONS: Click here to enter text.

REPORT SUBMITTED BY: Amy Pollock

DATE SUBMITTED: 2/27/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

Please check if item should be expanded for external release. ☐
COMMITTEE/OFFICER REPORT

NHPCA
PO BOX 1382
LONDONDERRY, NH 03053
nhwca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 3/10/2017

COMMITTEE/OFFICER NAME: Scholarship

CHAIR/OFFICER NAME: Michael Carle

RECENT ACTIVITIES: Waiting on applications to come in. Jeremy Bouvier got in touch with NHHEAF who sent out a reminder. Asked Ransom to send out an e-letter reminder.

DECISIONS MADE: None

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Click here to enter text.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 3/16/2017

OTHER RECOMMENDATIONS: None

REPORT SUBMITTED BY: Michael Carle

DATE SUBMITTED: 3/7/2017

DISTRIBUTION: NHPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

Please check if item should be expanded for external release. □