NHPCA August 11, 2017 BOD Meeting
Minutes

Attendees: Kevin MacLean, David Mercier, Mike Carle, Dustin Price, Noelle Osborne, Amy Pollock, MaryJane Meier

Guests: Elizabeth Harrington, Andrea Martel

The Meeting was held at the Concord Hall Street WWTF and started at 10:04 a.m.

Comments on the July 14, 2017 Minutes: Kevin made a motion to approve minutes, seconded by Noelle. Vote was unanimous to accept.

Constitution Revisions
Work in progress. Tabled until next meeting. Schedule meeting for September.

Board Position Nominations
Kevin contacted Peter Goodwin to check in and pass on potential candidates that have expressed interest.

Lobbyist For Water-Related Congressional Issues?
Kevin will be getting more information on cost-sharing proposal.

A Day Without Water
Dave to send out eBulletin. They’re looking for facilities to volunteer to open their doors for tours that day. October 12?

Outreach from Cornerstone
Andrea Martel provided handout (attached) for Cornerstone showing organizations they handle and services they provide. Any interest from NHWPCA? You can pick and choose what services you want. Services are on an hourly basis. Can put proposal together if desired. Board will consider and get back to Andrea over the next month or two.

Fall Meeting
Arrangements are all set. Flyer went in mail today.
Winter Meeting
Newmarket. Sean has found venue for lunch. Will be putting deposit down; Noelle thinks check has already been cut. If not, Noelle will reach out to Sean.

NHLOW Study Commission
Group approached Kevin to ask NHWPCA for a donation toward study they are doing to assess the value of clean water to NH. Kevin will get more details.

Lifetime Membership
MaryJane provided comments to Kevin. Kevin will get edits made and will send out to Board for action at next meeting.

COMMITTEE REPORTS:

NEWEA State Director's Report (Sean Greig):
No report. Operator Exchange. Ken to coordinate and let Sean know where things are at. Red Blazer dinner on September 14?

Activities (Noelle Osborne):
No report.

Communications (David Mercier):
No report.

Education (Ken Conaty):
See attached report.

Legislative & Regulatory Affairs (Dustin Price):
No report. PFC issue is heating up even more. Need to keep an eye on this. Veterans Water Warriors. Dustin met with State. They have good programs to pay for short-term employment and/or 50% training period pay. Pursuing to get program covered by GI Bill. Booked booth for Job Fair on September 21 – free.

Membership (Mike Carle):
See attached report. Committee is working on a “New Professionals” group pitch. More to come.

Newsletter (MaryJane Myer):

Permit (David Mercier):
No report.

Safety (Amy Pollock):
See attached report.

Scholarship (Mike Carle):
See attached report.
**Ops Challenge (Tim Vadney):**  
No report.

**OLD/OTHER BUSINESS:**

- Need volunteers for: CCD, GSRWA. Mike will cover CCD with 2 others from Management School. Kevin will go to GSRWA with 3 from Management School.
- Corporate Membership and Sponsorship. Dave to take over lead from Paul Casey.
- Fall Meeting 9/15/17.
- Winter Meeting 12/8/17.
- Need to discuss using rest of SEP Fund.
- Dustin and Dave will look into an Association deep sea fishing trip for September 2017. Follow-up: Target 30 person boat from Eastman on 9/22 from 8:00-Noon. Dave to book and send out eBulletin. $40 ticket price. Rain or shine.
- Noelle to get new signers for Association’s bank account.
- Need to make magnets with 2018 dates for distribution at Winter Meeting. MaryJane to talk to Ray.
- Nashua hosting poo and brew with NEWEA in April 2018. Hampton hosting one in October/November 2017 from 4-7 PM. Does NHWPCA want to co-sponsor? Board wants to participate. Is there a monetary component? Mike to check.
- John Adie has received two POTY Award applications. Concord and Penacook.

Motion to adjourn made by Kevin and seconded by Dave. Meeting adjourned at 11:53 a.m.

Next meeting to be held on **October 13, 2017 at 10:00 a.m. at the Hall Street WWTF in Concord, NH.**
New Hampshire Water Pollution Control Association  
PO Box 1382  
Londonderry, New Hampshire 03053  

NHWPCA Director’s Meeting  
Friday, August 11, 2017  
Location: Concord Hall Street WWTF  
Time: 10:00 AM

AGENDA

Guests: Andrea Martel,

➤ New Business:
  ➤ Vote to accept minutes from July
  ➤ Constitution revisions? Work in progress
  ➤ Nominations for board positions? PG contacted KM 08/03
  ➤ Collaborative effort to cost share lobbyist with GSRWA & NHWWA? KM-no contact with Jennifer P.
  ➤ A Day without water event 10/12/2017
  ➤ Outreach from “Cornerstone” to assume administrative services, NHMA as well. Andrea supposed to discuss w/KM on 08/04 – failed to call.
  ➤ Fall meeting – all set.
  ➤ Winter meeting – all set?
  ➤ Financial support to NHLOW study commission?
  ➤ Honorary membership – comments MJM

➤ Committee & State Director Reports:
  • NEWEA update State Director-Sean G.
  • Activities-Mike T.
  • Communications-Dave M.
  • Education-Ken C.?
  • Legislative & Regulatory Affairs-Dustin P.
  • Membership-Mike C.
  • Newsletter-
  • Permit-Dave M.
  • Safety-Amy P.
  • Scholarship-Mike C.
  • Ops Challenge-Tim V.
  • NHLOW-Adam Y.
  • Awards-Dustin P, POTY??

Past business:
  ➤ GSRWA- Operator Field Day-09/12/17
  ➤ CCD – status?
  ➤ Sponsorship brackets – status?
COMMITTEE/OFFICER REPORT

NHPCA
PO BOX 1382
LONDONDERRY, NH 03053
nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 8/11/2017

COMMITTEE/OFFICER NAME: Education / Ken Conaty

CHAIR/OFFICER NAME: Mary Jane Meier

RECENT ACTIVITIES: Developing the Fall 2017 WW training program, invoicing for Spring 2017 class fees.

DECISIONS MADE: Fall 2017 training program ideas and leads were evaluated & discussed

MEETINGS HELD/ATTENDED: July 11, 2017

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Contacting leads and developing the training program flyer and registration forms

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: TBA

OTHER RECOMMENDATIONS: none

REPORT SUBMITTED BY: MJ Meier

DATE SUBMITTED: 7/31/2017

DISTRIBUTION: NHPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.
Please check if item should be expanded for external release. □
COMMITTEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDONDERY, NH 03053
nhwPCA. elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 8/11/2017
COMMITTEE/OFFICER NAME: Membership Committee
CHAIR/OFFICER NAME: Mike Carle
RECENT ACTIVITES: Working on a Young/New professionals group
DECISIONS MADE: None
MEETINGS HELD/ATTENDED: E-mails traded
ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: The goal is to have a mailing ready to go out in September. I was contacted by NEWEA to host a Poo&Brew in Hampton late October/Early November.
NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: None scheduled
OTHER RECOMMENDATIONS: None
REPORT SUBMITTED BY: Michael Carle
DATE SUBMITTED: 8/10/2017
DISTRIBUTION:

NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.
Please check if item should be expanded for external release. □
COMMITTEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDONDERRY, NH 03053
nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE:

COMMITTEE/OFFICER NAME: NEWSLETTER!

CHAIR/OFFICER NAME: Stephanie

RECENT ACTIVITIES: IT NEVER ENDS... Many thanks to Todd, my layout and design guru, for taking all the stuff that I email to him and making it into a newsletter – it's on the way to the print-shop right now and I've got a promise that direct-o-mail will expedite mailing when it's received there.

DECISIONS MADE: Winter edition deadline is 10/6.

MEETINGS HELD/ATTENDED: nothing since the July report...

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

I've had two random people email me promises of articles for the winter edition – I love, love, love when that happens and I'll be keeping in touch to make sure they deliver!

I will be needing a cover article on the Newmarket plant (with photos – the readers love photos) by the 10/6 winter edition deadline.

How about some fun stuff from our association's board? Like play a quick game of two truths and a lie at the beginning of your next meeting and write down what was said and send to me to put in the newsletter. You all know that game, right? Like my turn would be: a) I play the oboe, b) I'm a vegetarian, c) my daughter is my oldest child and the lie is (b)
NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Did I mention the 10/6 deadline for the winter edition?

OTHER RECOMMENDATIONS: Would love to have blurb-length (or longer) submissions on recent stuff...

REPORT SUBMITTED BY: Stephanie Rochefort

DATE SUBMITTED  8/4/17

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other:

NEWSLETTER

Please check if item should be expanded for external release.
COMMITTEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDON DERRY, NH 03053
nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 7/28/2017
COMMITTEE/OFFICER NAME: Safety Committee
CHAIR/OFFICER NAME: Rick Cantu
RECENT ACTIVITIES: Meeting held

DECISIONS MADE: John Adie agreed to be Co-Chair. This will be finalized at the December meeting.

MEETINGS HELD/ATTENDED: 7/28/2017 – Time 2:00 PM – Location, Manchester, NH EPD/Joel Irish, Patrick Harrington, Rick Cantu

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Click here to enter text.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 12/15/2017

OTHER RECOMMENDATIONS: JoAnn has resigned and the committee has noted very sparse attendance over the past year. The goals for the remainder of 2017 are to recruit new safety committee members to the group. We will also check with existing members to see if they want to continue with the committee.

REPORT SUBMITTED BY: Amy Pollock

DATE SUBMITTED: 8/3/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

Please check if item should be expanded for external release.
Safety Meeting Minutes  
Date 7/28/2017 – Time 2:00 PM – Location, Manchester, NH EPD  
Present: Joel Irish, Patrick Harrington, Rick Cantu (Chair)

Previous meeting was held in August of 2016 at Redhook. The Winter Meeting in early December had only one member attend due to the extreme cold on that day. Other members either had freezing problems to deal with at WWTPs or had vehicles that wouldn’t start.

Discussed safety classes and the annual NHDOT confined space entry class that is typically put on each year with a three day training session recently scheduled at the end of June. Discussed the classes the survey respondents indicated were most important (electrical safety, CPR/AED, Chemical Handling and Emergency Response). The electrical safety class held last fall in Hanover had been a big success. The class held two years prior in Franklin had also been well received. There were discussions around presenting another electrical safety class next spring.

It is too late to generate a safety class for this fall. Awaiting the training bulletin to see what classes are scheduled for this fall to get ideas for future training. Talked about another survey possibly at the winter meeting (written or possibly a show of hands).

The website lists current members. JoAnn has resigned and the committee has noted very sparse attendance over the past year. The goals for the remainder of 2017 are to recruit new safety committee members to the group. We will also check with existing members to see if they want to continue with the committee.

Rick sent a last minute ‘Near Miss’ article to Patty to forward for the Newsletter deadline. The committee does not have any more articles in the vault. Joel discussed a near miss and said he’d writ something up about it. Rick said he would also do a few to add to the vault and Pat will look through his files to see what short articles he may have. The committee would like to continue to contribute an article to each newsletter.

Rick is looking for a co-chair to run the meetings in the spring when he is away in Florida. This will be finalized at the December meeting.

The December meeting is tentatively scheduled for Friday, December 15th at the Holy Grail in Epping. This is pending the commitment of the current members and finding new members.

There was no new or old business to discuss. Meeting adjourned at 3:30 PM

Respectfully submitted,
Rick Cantu (Chair Safety Committee)
EXECUTIVE COMMITTEE MEETING-DATE: 8/11/2017
COMMITTEE/OFFICER NAME: Scholarship Committee
CHAIR/OFFICER NAME: Mike Carle
RECENT ACTIVITIES: Heard from previous scholarship recipient looking for job assistance.
DECISIONS MADE: None
MEETINGS HELD/ATTENDED: None
ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: None at this item
NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: None scheduled
OTHER RECOMMENDATIONS: None
REPORT SUBMITTED BY: Michael Carle
DATE SUBMITTED: 8/10/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

Click here to enter text:
Please check if item should be expanded for external release. □
From: F. Adam Yanulis [mailto:FAYanulis@tigheBond.com]
Sent: Friday, August 04, 2017 2:17 PM
To: Elizabeth Harrington <nhwpcsa.elizabeth@gmail.com>; Kevin Maclean <kevin.maclean@hanovernh.org>
Subject: RE: NHWPCA Committee Officer Reports - August 2017

Folks,

I have been attending the NH Lives on Water Steering Committee Meetings on behalf of NHWPCA.

- The NHLOW Steering Committee has raised sufficient funds to support a study to evaluate and define the value of water in NH.
- The committee evaluated several proposals and interviewed several organizations interested in doing this study and has made the decision to engage The New Hampshire Center for Public Policy Studies based in Concord.
- NH Rivers Council was originally going to manage the administration of this study.
- Decision was made to have NH Lakes Association play administration role.
- Scope of work for this study includes:
  - Development of estimates of consequences of changes in water quality including impacts on tourism, public health, and general economic activity.
  - Evaluate the benefits of infrastructure investment.
  - Update the impact on infrastructure need and its impact on property taxes and user fees on utilities.
- This report will be prepared and presented to a variety of state and local officials upon completion.
- At some point, NHWPCA should consider financially supporting this effort and the follow up activities needed to present the findings to the general public.
- NHWPCA Logo would appear on documents as part of the final version.
- Next meeting is scheduled for September 25th in Concord.
- Study is to commence early September.

I will report back any new developments.

Respectfully,

Adam Yanulis

F. Adam Yanulis | Vice President
Tighe & Bond | One University Ave. | Westwood, MA 02090 | 781-708-9623 | 617 680 3091 (cell)
| 177 Corporate Drive | Portsmouth, NH 03801 | 603-294-9208

Twitter @syanulis
www.tighebond.com | Follow us on: Twitter Facebook LinkedIn

Copyright 2017
Current Associations:

- ARCH (NH Association of Residential Care Homes)
- ASHI (American Society of Home Inspectors)
- BLT (Bedford Land Trust)
- Edies (NH Excellence in Education)
- ESBOF (Eastern States Building Officials Federation)
- EST (NH Estate Planning Council)
- Fire (NH Fire Prevention Society)
- FPA (Financial Planning Association of Northern New England)
- GSDI (Granite State Designers and Installers Association)
- MVEST (Merrimack Valley Estate Planning Council)
- NH TAP (NH Tax & Accounting Professionals)
- PEST (New England Pest Management Association)
- PRSA (Public Relations Society of America-Yankee Chapter)
- SPA (Spa & Pool Association)
- STA (NH School Transportation Association)
- ST FIRE (NH State Firemen’s Association)
- WEL (NH Local Welfare Admin. Association)
- Works (NH Public Works Association)

Set up events & trainings; receive and process member and non-member registrations; create and process member annual dues; monitor legislation; keep website up to date with current information; create and mail newsletters; use Quickbooks software for all business transactions; use Constant Contact for event registrations and notices; use PayPal and Authorize.net for processing of credit card payments; receive association bills from vendors; process payments to vendors; receive and answer member phone calls and emails;