NHWPCA October 13, 2017 BOD Meeting
Minutes

Attendees: Kevin MacLean, Kurt Robichaud, Tim Vadney, Ken Conaty, David Mercier, Mike Carle, Dustin Price

Guests: Elizabeth Harrington, MaryJane Meier, John Adie, Mike Theriault, Ray Gordon

The Meeting was held at the Concord Hall Street WWTF and started at 10:09 a.m.

Comments on the August 11, 2017 Minutes: Kevin made a motion to approve minutes, seconded by Tim. Vote was unanimous to accept.

Constitution Revisions
Kevin, MaryJane, Sean, and Dave to meet in late October or early November.

Board Position Nominations
John Adie presented Nominations Committee’s recommendations (see attached report). Committee found good candidate for at-large position. Issue is filling 3rd Director with someone with Association experience. Rob Robinson of Manchester has expressed interest as he was a past ComCom member. Committee to confirm Rob’s interest in position. Also, MaryJane noted they need a replacement on the Certification Committee for Dan Petersen and Rob Pierce would like to be considered.

Board discussed voting at Winer Meeting. Unanimous position is that a formal ballot will be created with write-in blanks. Nominations will be taken from the floor then vote to occur. It was agreed that counting of the ballots should be by non-BOD members.

Lobbyist For Water-Related Congressional Issues?
The BOD is on board with the concept. Just need to know what the cost will be to vote on it. Kevin to get more information.

Outreach from Cornerstone
Kevin will get back to Cornerstone and request specific costs for webmaster and treasurer.

NA\Users\DJM\ComCom\Directors Minutes2017\Directors Mtg Minutes 10-13-17.doc
Website Support for 2018
Dave to send out e-Bulletin to membership. Todd is stepping down after years of service...Thank you Todd.

Winter Meeting
Sean is working on agenda. Ray mentioned there will be a Management School graduation. BOD discussed meal price and up to $40 was agreed as reasonable.

NHLOW Study Commission
Commission is looking for some monetary support but no specific word yet.

Lifetime Membership
MaryJane to resend comments to Kevin. Kevin will get edits made and will send out to Board for action at next meeting.

NH NPDES Delegation
The Commission to study this is going to happen. In general, NH Town Managers are in support of it. Permit Committee is in favor of it and have drafted a letter for BOD to consider submitting (see attached). The Board discussed the issue at length. There is not currently a consensus as to whether we are for or against the NH Delegation. Need more information. Consensus is “not much would change on wastewater permits but stormwater is the bigger area of concern”. BOD to send questions to Mike.

POTY Award
See attached report from John Adie and Dennis Greene. Penacook is this year’s winner.

COMMITTEE REPORTS:

NEWEA State Director’s Report (Sean Greig):
No report. Kevin noted they are studying joint insurance across New England associations.

Activities (Noelle Osborne):
See attached report. Mike noted they have created multiple articles for Collector. 50th apparel store will be reopened. Long sleeve shirts to be given out at Winter Meeting. June 22, 2018 is proposed date for Summer Meeting.

Communications (David Mercier):
No report. Dave mailed out 2018 Poster Contest invites in mid-September.

Education (Ken Conaty):
See attached report.

Legislative & Regulatory Affairs (Dustin Price):
No report.
Membership (Mike Carle):
See attached report.

Newsletter (Mary Jane Myer):
See attached report.

Nominations (Kevin MacLean):
See attached report.

Permit (David Mercier):
See attached report (email).

Safety (Amy Pollock):
No report. Rick is leaving as Chair. John Adie is willing to take over as Chair.

Scholarship (Mike Carle):
See attached report.

Ops Challenge (Tim Vadney):
No report.

OLD/OTHER BUSINESS:

- Wastewater Management Training School. DES is thinking of dropping the program and handing it off to an alternate group such as NEIWPCC. Ray is looking for the BOD’s thoughts.
- 2018 Meetings. Kevin to check on available locations for 2018 meetings.
- Corporate Membership and Sponsorship. Mike and Dave to get together to discuss for next year. BOD in favor of group membership but group sponsorship is a concern.
- Winter Meeting December 8, 2017.
- Need to discuss using rest of SEP Fund.
- Noelle to get new signers for Association’s bank account.
- Need to make magnets with 2018 dates for distribution at Winter Meeting. Mary Jane to talk to Ray.
- Dave to send e-Bulletin for new webmaster.
- NEWEA Annual Meeting is January 21 to 24, 2018.
- Legislative Breakfast is March 7, 2018.
- Trade Fair is Friday, April 13, 2018.
- Summer Outing is Friday, June 22, 2018.
- Ocean Networking Trip is Friday, July 13, 2018.
- Golf Tournament is Thursday, August 2, 2018.
- Fall Meeting is Friday, September 14, 2018.
- Water and Wastewater Managers School applications due November 2018.
- Winter Meeting is Friday, December 14, 2018.
Motion to adjourn made by Dustin and seconded by Kevin. Meeting adjourned at 12:38 p.m.

Next meeting to be held on November 10, 2017 at 10:00 a.m. at the Hall Street WWTF in Concord, NH.
New Hampshire Water Pollution Control Association
PO Box 1382
Londonderry, New Hampshire 03053

NHWPCA Director’s Meeting
Friday, October 13, 2017
Location: Concord Hall Street WWTF
Time: 10:00 AM

AGENDA

Guests: Adam Yanoulis?

➤ New Business:

➤ Vote to accept minutes from August
➤ Constitution revisions? Work in progress [MJM submitted]
➤ Nominations for board positions? To be delivered?
➤ Kurt and Dustin positions?
➤ Board members need to meet with Cornerstone & NHMA, NEWEA.
➤ Need to resolve website support.
➤ Winter meeting – all set?
➤ Financial support to NHLOW study commission? AY to provide info.
➤ Honorary membership – comments MJM
➤ NH NPDES delegation position.

➤ Committee & State Director Reports:

• NEWEA update State Director-Sean G.
• Activities-Mike T.
• Communications-Dave M.
• Education-Ken C.?
• Legislative & Regulatory Affairs-Dustin P.
• Membership-Mike C.
• Newsletter-
• Permit-Dave M.
• Safety-Amy P.
• Scholarship-Mike C.
• Ops Challenge-Tim V.
• NHLOW-Adam Y.
• Awards-Dustin P, POTY??

Past business:
➤ Sponsorship brackets -- status? MC submitted draft.
➤ A Day without water event 10/12/2017
Proposal for management

and development of the

NEW HAMPSHIRE
WATER POLLUTION
CONTROL ASSOCIATION
50th ANNIVERSARY
1967-2017

October 11, 2017
Cornerstone Association Management is a recognized leader in providing association management services to professional and trade associations. Since 1975, we have been dedicated to the single goal of providing the framework necessary for our associations and their members to succeed.

We offer a comprehensive array of flexible and tailored services that match the needs, budgets, and time frames of our clients. By leveraging our expertise, we offer association leaders the ability to obtain customized and cost-effective solutions to support their strategic initiatives. We work closely with the volunteer leadership of an association to ensure that the goals and objectives of the association are achieved for the benefit of its members.

Cornerstone is one of the Northeast’s most comprehensive and experienced firms specializing in the management and development of trade and professional associations. Cornerstone provides a wide range of personalized services to clients; the following is a partial list of these services:

- Database management and membership records
- Educational programming
- Governance
- Governmental agency liaison
- Group/committee services
- Legislative watchdog and reporting services
- Maintaining financial records
- Meeting and event planning
- Membership and organizational promotion
- Membership meeting/workshop management
- Newsletters
- Non-dues revenue programs
- Organizational development
- Public and media relations
- Trade shows and conventions
- Web site management and maintenance
- Written and verbal communications

Cornerstone tailors these and other services to the specific needs of a client. We have the skills and insight into understanding the objectives that have been defined by a Board of Directors and executing to obtain the desired results agreed upon. In this process, we share our best practices that we have learned in working with our professional association clients. We accomplish this with the systems and processes we have in place that are managed daily by our dedicated and experienced team.

Financial Administration

We offer a complete range of financial administration services that involves strong financial controls. We utilize QuickBooks to administer all financial tasks such as billing and collecting annual dues and other revenue as required; maintaining accounts receivable and payable records; bank reconciliation; monitoring of financial assets, etc.
We maintain our client's bank and investment accounts. Under my guidance we prepare monthly financial statements for our client's Treasurers and their Board of Directors. We work closely with the Treasurer and accountants to file IRS form 990 as well as other local, state, and federal returns as necessary.

As part of our financial administration we maintain the client's dues renewal process. We invoice the members, collect their dues and any updated information, and follow up on those who have not renewed on a timely basis. This information is reported to the Board of Directors.

On an annual basis, we work with clients and their Treasurer and their Finance Committees to develop an annual budget prior to their next fiscal year. We routinely assemble the information, ask the difficult questions and provide insight upon which the Board of Directors ultimately discuss and approve their budget.

**Meeting and Event Management**

We have a lot of experience in implementing educational programs, performing such tasks as program development; coordination of speakers; facility planning; attendee, exhibitor, and sponsorship marketing; obtaining and tracking CEUs; onsite registration and coordination, etc.

We are continually working with the Education Committees of our client professional associations to implement their educational programs which range from small educational programs up to two-day conferences which are all held at various locations here in northern New England.

In addition to educational programs we have developed and managed fundraising events such as golf tournaments, bowling outings, etc. as well as other meetings such as with the regulatory authorities.

For monthly Board of Director meetings, we routinely create and distribute board packets. These include an agenda, financial report, minutes of previous meeting, committee reports, legislative and regulatory reports, copies of activities undertaken in the previous month such as press releases and other information as necessary. These packets also include other documents unique to the respective association.

**Communications**

We have established and maintain several communications networks with the Board of Directors and the membership at large. We have experience in using such communication tools as Constant Contact, listservs, and private forums. We tailor our communications tools we use to the needs of the clients. This involves communicating out to the membership; nonmembers within a profession; government leaders; the media, etc. In addition, we have the capability to coordinate and produce membership newsletters either in print or in electronic format.
Cornerstone is well versed in maintaining our client web sites. We are continually updating them so that members, other industry professionals as well as consumer have the most up-to-date information. We maintain web sites where members can update and change their business information. In addition, we have web sites that are built to offer consumers and industry professionals the ability to search the membership.

Legislative & Regulatory Reporting

For our clients we can track and report on legislative and regulatory activity that is of interest to the association and its membership. We report on a weekly basis during the NH Legislative Session the activity of designated bills to the association’s Board of Directors. We can also report on regulations here in NH that are being adopted, renewed, etc. and are being put on the agenda for the Joint Legislative Committee on Administrative Rules (JLCAR).

Member Services

We have a modern and professional office that is staffed from 8:00 am – 4:30 pm Monday through Friday. We are fully equipped to answer the telephone and respond to email, mail, and FAX inquiries. All phone calls are personally answered with the caller getting the information they are inquiring about. We do not rely on voice mail except during hours that the office is closed.

We routinely assist in the maintenance, promotion and support of member services and benefit programs for the membership of our association clients. We promote and support these through multiple channels of internet, email, mail and in person. We have developed new member benefit programs such as web based programs, unique insurance programs, etc.

We are very active in new member recruitment for our clients which includes new member campaigns. We have a system to process new member applications including the fulfillment of new member information packets containing vital information on the association.

We have a complete database management system where we maintain each client’s data of members, nonmembers, exhibitors, sponsors, government officials, etc. Membership data can include such information as professional designations and responsibilities. The database also contains information that is unique to each client association.

Office Administration

For our clients, we maintain all their paper files including legal documents and other permanent documents. We maintain all their electronic documents and financial records as well. We contract with a technology firm that maintains a complete back up system for all our electronic files. For some clients, we also maintain a library of various books and other materials. We have a conference room that clients can use for Board of Director and Committee meetings.
Team Qualifications

The company has developed a strong management team that works directly with our clients and their network of volunteers.

President Walter Perry has worked with many regional and national professional associations on their executive management. Prior to joining Cornerstone, he was manager of custom projects at FORTUNE magazine. Before that, he was the editor and associate publisher of The Commercial Record, a weekly business newspaper located in Hartford, CT.

Program administrator Matthew Gatzke has been employed full time in meeting management and public relations since 1981, beginning his career in Washington, DC. Prior to joining Cornerstone, he spent 16 years as senior meetings manager and assistant manager of exhibits with the American Bankers Association.

Operations manager Dee Rainville is responsible for overseeing the day to day operations as well as providing administrative services to our nonprofit clients. Dee has many years of experience in providing operational and database services to nonprofit organizations such as the Holderness School and the Rhode Island Association of Realtors.

Finance manager Andrea Martel is responsible for the financial administration of all our nonprofit clients and works closely with each organization’s Treasurer. Andrea’s previous experience includes over nine years of financial administration working with a municipal sewer commission.

We have a team approach to working with our clients as the staff meets regularly to discuss the current developments with each client and to plan our process going forward.

References

Here is a partial list of our current clients. Our services are tailored to the needs of each client thus the scope of services we render for each client vary.

- Granite State Designers and Installers Association
- New Hampshire Association of Residential Care Homes
- New Hampshire Public Works Association
- New Hampshire School Transportation Association

Upon request, I will provide you with client references that will enable you to get an insight into the company, our staff, and our services.

Management Fee

Cornerstone charges its clients on an hourly basis for the services it renders. Clients are invoiced monthly for the work that was performed on their behalf the previous month plus any out-of-pocket expenses.
We charge $50.00 per hour for administrative services and $60.00 per hour for management services. In reviewing the attached Request for Proposal, I estimate that our annual fee will be in the range of $9,750. Our monthly fee for services can vary in accordance with volunteer involvement in the association’s activities.

I would welcome the opportunity to discuss our services with your Board of Directors in greater detail and the specific needs of the association to see if there is a mutually beneficial business relationship.

Thank you for the opportunity to respond to your Request for Proposal.

Walter Perry
President
Cornerstone Association Management
53 Regional Drive, Concord, NH 03301
603-228-1231
wperry@cornerstoneam.com
New Hampshire Water Pollution Control Association
PO Box 1382
Londonderry, New Hampshire 03053

REQUEST FOR PROPOSAL

The New Hampshire Water Pollution control Association is requesting a proposal to include costs for the day to day management of the Association, its committees, its meetings, and other events as become needed. The Association has approximately 350 +/- members. The list of services below may or may not be chosen individually (a la carte) or as on larger all-encompassing proposal. Please provide pricing for both. Any questions or correspondence should be made directly to Kevin MacLean-President at (603)643-2362 or kevin.maclean@hanovernh.org.

SERVICES:

> MANAGEMENT:

- Receive mail and disseminate to appropriate Board Member
- Provide phone/email support
- Provide financial administration to be overseen by Treasurer
- Provide event management services to include:
  - Mailing/registrations for membership renewal(2)
  - Mailing/registration for Trade Fair(members and vendors)
  - Mailing/registration for Summer Meeting
  - Mailing/registration for Fall Meeting
  - Mailing/registration for Winter Meeting
  - Mailing/registration for Legislative Breakfast
  - Mailing/registration for Golf Outing
- Mailing of Newsletter (4 a year)
- Website management
- Meeting Space for Board of Directors and Committees
- Provide Legislative updates pertinent to Wastewater/Water/Stormwater.
- Notify NHWPCA of outreach opportunities

Respectfully,

Kevin MacLean - NHWPCA President 2017
COMMITTEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDON DERRY, NH 03053
nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 10/13/2017

COMMITTEE/OFFICER NAME: ACTIVITIES 50th ANNIVERSARY

CHAIR/OFFICER NAME: MIKE THERIAULT

RECENT ACTIVITIES: Winter Collector Article Coordination, Website/Sponsor coordination, 2017 Winter Meeting Promo items, 2018 Planning

DECISIONS MADE: Preliminary budget for 2018 Activities Committee/Summer Meeting attached. Ellacoya State Park w/ simple meal - burgers and hot dogs

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: 50th Anniversary Long Sleeve Sponsor Shirts to be given out at Winter Meeting

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Order 50th Anniversary Sponsor Plaque

OTHER RECOMMENDATIONS: Click here to enter text.

REPORT SUBMITTED BY: MIKE THERIAULT

DATE SUBMITTED: 10/10/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

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Please check if item should be expanded for external release. ☐
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COMMITEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDONDERRY, NH 03053
nhwpcalizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 10/13/2017

COMMITTEE/OFFICER NAME: Ken Conaty

CHAIR/OFFICER NAME: Mary Jane Meier

RECENT ACTIVITIES: Fall training session underway & spring invoicing completed.

DECISIONS MADE: none

MEETINGS HELD/ATTENDED: none

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: none

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: To Be Announced, likely in early 2018

OTHER RECOMMENDATIONS: Spring 2017 class registration fees collected $2,665.00 from 4 FOG and What’s Flushable classes held in March and May 2017. Need to deduct reimbursement fees paid to Ray Gordon for food and drinks. $6,435 collected for 13 classes conducted in spring session. $95.00 remains unpaid. We expect an invoice to be paid to Al’s Village Restaurant in November 2017 for the 2016-17 training year.

REPORT SUBMITTED BY: MJ Meier

DATE SUBMITTED: 10/6/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

Please check if item should be expanded for external release. □
COMMITTEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDONDERRY, NH 03053
nhwpca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 10/13/2017
COMMITTEE/OFFICER NAME: Membership Committee
CHAIR/OFFICER NAME: Michael Carle
RECENT ACTIVITIES: Working on Young Professional Group
DECISIONS MADE: Click here to enter text.
MEETINGS HELD/ATTENDED: Click here to enter text.
ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Launch the NHWPCA YP group
NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Click here to enter a date.
OTHER RECOMMENDATIONS: We need to discuss the “group” rate
REPORT SUBMITTED BY: Michael Carle
DATE SUBMITTED: 10/6/2017
DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

This has been sent to Stephanie.................
Are you new to the wastewater field? Do you know someone who is? The NHWPCA Young Professional Group is the place to be. When you are new to the wastewater field it can be hard to make the right connections. The NHWPCA Young Professionals looks to put new operators, laborers, engineers, students, and vendors in touch with established people in the field as well as with each other. We all know that the average employee age in the industry is increasing. Sharing knowledge gained through experience is as important as bringing in new perspectives and fresh ideas. The NHWPCA provides opportunities to engage industry newcomers in this vital exchange and increase job satisfaction through meaningful connections. Some of the NHWPCA YP group’s initiatives include: • Mentoring: Us old folks don’t always have all the answers, but we have the experience to know where to look or who to ask. Through the mentoring process, YP’s can tap into the established networks and expand their contacts to bring industry innovation back to their home-plant. • Networking: Working at a local treatment plant can be isolating. Personally, one of the most rewarding aspects of being involved in the regional and national wastewater professional community has been the sense of a greater purpose and the warm friendships I’ve developed. Local events like the “Poo & Brew” as well as regional and national conferences provide opportunities to meet and exchange ideas with like-minded professionals. •

Community Outreach: There is a certain stigma to working in wastewater. The public perception (if they think of us at all) is that wastewater is a “dirty job” requiring little skill or expertise. Through grassroots community engagement, we can change minds and raise
awareness about the degree of training, specialization, and complexities of the modern wastewater
treatment process.

Scholarship Opportunities: If you’ve ever been to the NEWEA trade
fair in Boston, you know about the wealth of available information and the people you get to meet. The
YP group hopes to provide the opportunity to attend this event with the support of a mentor who can
facilitate introductions and navigate the offerings for an optimal experience. If you are a member there is
no cost to be a part of the group. Just send an email to mcarle@town.hampton.nh.us. If you’re not,
become one at www.nhwPCA.org

Please check if item should be expanded for external release. ☐
COMMITTEE/OFFICER REPORT

NHWPCA
PO BOX 1382
LONDONDERRY, NH 03053
nhw pca.elizabeth@gmail.com
603 321-7012

GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE:

COMMITTEE/OFFICER NAME: 

CHAIR/OFFICER NAME: Stephanie

RECENT ACTIVITES: The committee has been hard at work on the winter edition and it’s going to be the AWESOMEST newsletter ever!!!

DECISIONS MADE: The newsletter will be debuting the addition of a new regular feature — IPP Corner. OK, this was the editor’s decision and it’s because after all my begging I’ve had Mark Roper from Hanover come forward with the offer to HELP get this going 😊

MEETINGS HELD/ATTENDED: no face-to-face meetings. We do a lot of crazy flurries of emails and my favorite new vocab word is e-nagging.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

1. WE NEED TO SET 2018 DEADLINES. SO, WE NEED THE DATES OF THE TRADE FAIR, SUMMER, FALL AND WINTER MEETINGS.

2. WE NEED TO ROLL OUT THE SOLICITATION FORM FOR ADVERTISERS/SPONSORS. EVERY YEAR I HOPE IN VAIN THAT THERE WILL BE AN IMPROVED SYSTEM AND I WON’T HAVE TO DO THIS. I’VE ATTACHED A DRAFT FORM FOR COMMENTS PLEASE!

3. WE LIKE TO FEATURE AN ADDRESS FROM THE NEW ASSOCIATION PRESIDENT ON THE COVER OF THE SPRING EDITION SO PLEASE SUBMIT BY FEBRUARY 1ST. HECK, SUBMIT EARLY WHILE YOU’RE THINKING ABOUT IT!
NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 2/1 IS THE LIKELY DEADLINE FOR THE SPRING EDITION.

OTHER RECOMMENDATIONS: Would love to have blurb-length (or longer) submissions on recent stuff...

REPORT SUBMITTED BY: Stephanie Rochefort

DATE SUBMITTED  10/6/17

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other:

NEWSLETTER

Please check if item should be expanded for external release.
NHPCA NEWSLETTER “THE COLLECTOR”
BECOME A 2018 SPONSOR AND/OR ADVERTISER

Sponsor Opportunity: Your company’s name, contact person and phone number will appear in all issues of the “The Collector” in a special section designated for the newsletter sponsors each time a newsletter is published, generally four times per year, in Spring, Summer, Fall and Winter. As space allows a logo will also be included. Your company will receive a copy of each newsletter.

Advertisement Opportunity: Our Spring newsletter arrives in readers’ mailboxes before the NHPCA’s annual Trade Fair, making a perfect opportunity for a business-card, 1/4 page or 1/2 page advertisement. Your company will receive a copy of the spring newsletter.

All proceeds from sponsors and advertisements allow the newsletter to be a self-sustaining publication.

For maximum exposure for your business to 400+ wastewater professionals, consider both a sponsorship and an advertisement!

Please complete the following as you’d like to appear in print:

One business Contact Name: ____________________________________________________________
Business Name: _____________________________________________________________________
One business Telephone Number: ________________________________________________________
Name of person completing this form: ____________________________________________________
E-mail of person completing this form: ____________________________________________________

Please choose your opportunities to support The Collector:

_____ Sponsor (1.8”W X 0.875”H) $120.00
_____ Business Card Ad ( ) $80.00
_____ 1/4 Page Vertical Ad ( ) $130.00
_____ 1/2 Page Vertical Ad ( ) $255.00

Submit advertising artwork to Stephanie Rochefort at steph_rochefort@comcast.net. Advertising artwork may be submitted in JPG or PNG formats and within the sizes indicated above. No PDF will be accepted. Make checks payable to: “NHPCA”. Mail this completed form with payment to:

Stephanie Rochefort
Somersworth WWTF
99 Buffumsville Road
Somersworth NH 03878

Please direct all questions regarding advertising to Stephanie at 603-692-2418 or Email: steph_rochefort@comcast.net

DEADLINE: This application, artwork and payment must be returned no later than January 31, 2018.
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GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 10/13/2017

COMMITTEE/OFFICER NAME: Nominations Committee (Andre Martel, Peter Goodwin, John Adie)

CHAIR/OFFICER NAME: N/A

RECENT ACTIVITIES: Recommended Slate of Officers 2018

DECISIONS MADE: In accordance with the NHWPCA Constitution, the three most recent Past Presidents (Nominations Committee) have discussed the recommended slate of officers to be presented to the membership at the Winter Meeting for 2018. Over the last several months, the Committee has met, exchanged emails, talked on the phone, etc. as a group and with several Past Presidents to identify potential candidates for the open positions (Director At-Large). Our NHWPCA website also included information for members interested in joining the BOD. Our goal was to identify individual(s) that have shown an interest in the Association, also evaluated geographic considerations and their current professional capacity (consultant, vendor, operator, etc.) This evaluation is to help maintain a well diversified and representative cross section for participation on the board. We received a letter of interest from Ryan Pebbles – Clean Water Inc. Based on our review, the following slate of officers for 2018 are to be presented to the Membership. Past President – Kevin MacLean, President – Tim Vadney, Vice President – Kurt Robichaud, Treasurer – Noelle Osborne, Secretary – Dave Mercier, 1st Director-Ken Conaty, 2nd Director-Mike Carle, 3rd Director-TBA by the BOD, Director At-Large (Year 2) – Amy Pollock, Director At-Large (Year 1) Ryan Pebbles. An additional candidate for consideration is Dave St. Armand. Respectfully submitted, The Nominating Committee.

MEETINGS HELD/ATTENDED: 8/11/17, emails and several phone calls throughout the year.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Click here to enter text.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Winter Meeting

OTHER RECOMMENDATIONS: NA

REPORT SUBMITTED BY: Nomination Committee

DATE SUBMITTED: 10/9/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

NEWSLETTER

Click here to enter text.

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To All:

I'm not sure of all the members on the Board. I dug deep into the emails to get a listing of Board members. If I've missed someone please forward.

As you know the Permit's Committee met last Wednesday to go over delegation. Paul Hogan did a presentation and John Storer of Dover handed out significant material he'd been researching for a delegation committee that afternoon.

The committee supports the efforts for the NHDES to become a delegated entity and I drafted a letter for the Board to review and change as needed for the purpose of submission and continuation of that support.

If there are any questions please drop me an email.

Rick
Name & Address of Recipient

Re: SB121 – NH to become a Delegated State

Dear Committee;

The New Hampshire Water Pollution Control Association’s (NHWPCA) Permit s Committee has met and discussed the benefits of New Hampshire opting for delegation for the purpose of implementation of EPA’s environmental programs. This committee has recommended, and the full Board concurs, that delegation is the best course for the State of New Hampshire, the cities and towns and the rate payers here in New Hampshire.

The NHWPCA knows that the NHDES understands and can work more closely with NH communities than a further removed agency like the EPA. There has been an ongoing rapport with the communities and the NHDES long before the ‘Clean Water Act’ was implemented and the DES and community goals are closely aligned for the betterment of New Hampshire’s natural resources. Another benefit is both the communities and the NHDES have a much better understanding of the impact of costs.

The consistent EPA position has been a “one-size-fits-all” approach whereas the NHDES understands that varying areas of the State have differing environmental problems with different levels of priorities. The DES field inspectors, along with community staff, can pinpoint and target varying segments of water bodies, prioritize sub catchment areas and develop action plans that will mean, “the best bang for the buck” when finalizing long-term goals and projects.

This in the long run will ease the burden on rate payers, give communities the ability to better plan their rate structure and increases, and assure the low-hanging environmental fruit is taken care of first. The ultimate benefit is the assurance of quicker overall environmental resource recovery, a higher percentage buy-in by communities, and a better overall understanding for rate payers when they can clearly see the benefits of the high priority areas overall recovery.

As both the NHDES and NH communities are the environmental, ‘boots on the ground’ here in New Hampshire, there is a better understanding of what environmental compliance measures will be most sustainable, provide moderate to significant benefits and place a lower priority on compliance projects whose benefits are very low to nil.

The NHWPCA realizes that the implementation process will be slow and tedious, but as a group, the organization will provide whatever support and assistance is necessary during the ongoing
study and implementation phase of this Senate Bill. We have tenured staff and experts within the NHWPCA who can testify and provide examples if needed.

Respectfully submitted,

Signatures (whole Board, President,?)
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GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 10/13/2017

COMMITTEE/OFFICER NAME: POTY Award / John Adie and Dennis Greene

CHAIR/OFFICER NAME: N/A

RECENT ACTIVITIES: Summation of POTY Award Winner

DECISIONS MADE: Official Candidates received in June were from Concord- Hall Street and Concord- Pennacook. Review of both applications by the committee resulted in Penacook as the award winner. Note: Milford did send in an application in October, but was beyond the summation date.


ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Click here to enter text.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Winter Meeting

OTHER RECOMMENDATIONS: NA

REPORT SUBMITTED BY: POTY Award Committee

DATE SUBMITTED: 10/9/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
Executive Committee Meeting
Other: Click here to enter text.

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GUIDELINES FOR OFFICER/COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 10/13/2017

COMMITTEE/OFFICER NAME: Scholarship Committee

CHAIR/OFFICER NAME: Michael Carle

RECENT ACTIVITIES: None

DECISIONS MADE: None

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Revise dates for the 2018 scholarships

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Click here to enter a date.

OTHER RECOMMENDATIONS: Click here to enter text.

REPORT SUBMITTED BY: Michael Carle

DATE SUBMITTED: 10/6/2017

DISTRIBUTION: NHWPCA Affiliate Liaison
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NEWSLETTER

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